

Dunkirk Parish Council – Full Council Meeting

Minutes of Full Council meeting held at Dunkirk Village Hall 18 March 2024 at 7.00pm

Present:

Parish Councillors: Cllr K. Kemp (Chair), Cllr J. Tutt (Vice Chair), Cllr D. Brice, Cllr G. Hewett and, Cllr P. Barkaway. Cllr A. Gould (SBC)

R Parr (Clerk).

There were 3 members of the public

1. **Declaration:** Any Declarations of Interest by members present to be made at the commencement of the meeting
None.
2. **Apologies for absence**
Apologies for were received from Cllr Gray and Cllr R Lehmann (KCC & SBC).
3. **Approve and Sign the Minutes**
 - A. **Minutes of the full council meeting of the 18th March 2024.** A motion to approve the minutes by all present was approved with unanimous approval from those that attended.
 - B. **Extraordinary Council Meeting 2nd April 2024.** A motion to approve the minutes by all present was approved with unanimous approval from those that attended.
4. **Public Participation**

PC Gary Morris attended to provide an update . His surgery was attended by members of the public. Little crime had been reported. There was concern regarding courier fraud. **Action:** The Clerk is the highlight the issue on Facebook and the website. A councillor raised the issue of motorised scooters being used on the road. PC Morris would investigate. PC Morris also raised that he was waiting for an update from National Highways with regards to future works on the slip road at Gate services to make it clearer for the lorry drivers that it is a Clearway.
5. **Planning:**
 - A. **Received Decisions:**
 - i. 24/500296/FULL Erection of oak framed single storey front porch. Ashley Dene Staplestreet Road Dunkirk Kent ME13 9TJ – Application Permitted
 - ii. 24/500452/SUB Submission of details to discharge condition 3 - Details of Site Restoration, Subject to 23/504251/DEMREQ. Travelodge Canterbury West London Road Dunkirk Kent ME13 9LN. Application Permitted.
 - B. **Consider Applications:**
 - i. Ongoing Updates on application - 23/505533/EIHYB | a) Full planning permission for Phase 1 of a mixed-use residential led development of 261 homes and 3,021 sq m of non-residential space, including: local centre with retail, commercial, community, business and/or employment uses (including Class E uses); water recycling centre; open space; earth form bund; landscaping; groundworks; green infrastructure; pedestrian and cycle routes; car and cycle parking; refuse and recycling storage; highways, drainage and infrastructure works including new vehicle access points to the existing network; supporting infrastructure; engineering, utilities, and other associated works. b) Outline planning permission for the remaining phases of the mixed-use residential led development, including: retail, hotel, commercial, business, employment uses (including Class E uses); Class B2 and/or B8 uses; community and sports provision; primary school; nursery accommodation; health facilities; sheltered and/or other older persons' accommodation; open space; earth form bund; landscaping; groundworks; green infrastructure; pedestrian and cycle routes; car and cycle parking; refuse and recycling storage; highways, drainage and infrastructure works including new vehicle access points to the existing network; temporary access and construction route(s) as required; supporting infrastructure; engineering, utilities, and other associated works including the demolition of buildings and

structures. All matters to be reserved. | Land At South East Faversham Between A2 Canterbury/London Road And M2 Faversham Kent ME13 9LJ

A councillor provided an update on the collation of comments for the planning application. It was discussed that the responses to the SHLAA would be useful to feed into any comments. In addition, it was noted that National Highways had responded requesting an extension until the 10th July otherwise recommending refusal in order to ascertain any impact on Brenley Corner and the potential upgrade. It was also noted that SBC had advised that there was a 5.13 year of housing supply and that the 'Duchy' application was speculative. A motion was presented to request for a further extension from SBC until the 10th July which was unanimously approved. **Action:** The Clerk is to request with SBC planning. In addition, the council proposed a motion to write to other parishes to lobby support for the extension. **Action:** The Clerk is to write to Selling, Boughton, Hernhill & Graveney. The Council also discussed whether the council should consider a joint response with other councils and the potential for legal costs to assist. The Council resolved to add the potential for costs to the next agenda and also for the Clerk to write to the neighbouring Councils to explore the idea.

6. Correspondence

A. Road Closures

- i. Road closures Hernhill April 22nd – 26th various for speed installation.
- ii. Community resilience planning workshop being held for parish, town and community councils on 21st May 2024 being run on behalf of the Kent Resilience Forum. Cllr Hewett volunteered to attend **Action:** The Clerk is to arrange.
- iii. Briefing on Article 4 and Area of Special Advertisement Control for all Swale Borough Council Members as well as Parish and Town Councils. via Microsoft Teams on Tuesday 7 May at 7 pm. No councillor volunteers to attend were forthcoming.
- iv. The Clerk provide an email update from Cllr Lehmann which mainly concerned an update on ongoing issues with SBC Waste Collection.

Cllr Gould then left the meeting.

7. Matters for public concern:

A. Highways Issues

- i. KCC confirmation order has been raised to remove the 30mph roundels on the hill. A Joint HIP meeting had been arranged for Wednesday 17th April at Red Lion Hernhill. Cllr Kemp, Barkaway and Tutt are attending.
- ii. A councillor raised the issue of the vegetation creeping over the white lines along London Road by Poundfull Wood. **Action:** The Clerk is to report to KCC Highways.

B. Footpaths, Verges & Hedges

- i. The Clerk confirmed that the bin at Bossenden Wood had been emptied and replaced with a SBC official one.
- C. A councillor raised when the fencing at Bossenden Wood was going to be extended along the full length of London Road. An update was awaited.
- D. **TPOs** – The Clerk advised no full response had yet been received.

8. Finance

- i. Approve Finance Report - The Clerk read through the contents of the Finance Report for the end of March which was approved by the Council and signed by the Chair.
- ii. Approve Payments: The Council voted to approve the following payments for April.

A/C Name	Invoice No.	Chq No	Description	Net	VAT	Gross
R Parr		L - Online	Salary 3/24- 04/24	777.40	0.00	777.40
HMRC		L - Online	TAX - HMRC	35.80	0.00	35.80
Rebecca Parr			Net Pay	741.60	0.00	741.60
Rebecca Parr	Advice only	S/O	Office Expenses	20.00	0.00	20.00
Rebecca Parr		L - Online	Expenses - eSim	15.44	0.00	15.44
HMRC NI		L - Online	Employer Contribution NI	2.68	0.00	2.68
Total HMRC Contribution		L - Online		38.48	0.00	38.48
G Day			Grass Cutting March	70.00	0.00	70.00
Rebecca Parr			Staples - Printer Cartridges	45.63	9.13	54.76
SSE			February 2024 streetlight electricity	171.54	13.81	185.35
KALC			Annual Subscription	455.68	91.14	546.82
Prime One			March streetlight Maintenance	187.03	37.40	224.43
Prime One			April Streetlight Maintenance	187.03	37.40	224.43
Maritime Trust		L_online	Speaker Fee	50.00	0.00	50.00
Total				1982.43	188.88	2171.31

9. **Swale Borough Council – Planning Enforcement Strategy** – Consultation - 26 February 2024 to 21 April 2024
Draft Planning Enforcement Strategy is available to view online at www.swale.gov.uk/pes
The councillors discussed and had no comments to make.
10. **Guidance and Validation Requirements for County Council Community Development (Regulation 3) Applications KCC consultation until 3rd May 2024**
<https://democracy.kent.gov.uk/mgConvert2PDF.aspx?ID=124289>
The councillors discussed and had no comments to make.
11. **KCC Minerals and Waste Consultation until 3rd May 2024**
The councillors discussed and had no comments to make.
12. **Consultation on Revised Validation and Guidance Requirements for Planning Applications determined by Kent County Council until 3rd May 2024.**
The councillors discussed and had no comments to make.
13. **80th DD Beacon event – preparation**
The Clerk advised that the PCC had provided permission and the owners of the church notified and they had also offered to provide refreshments. **Action:** The Clerk advised that they would prepare a risk assessment for circulation. Cllr Kemp would enquire regarding medical support. Cllr Clifford would provide the Hi Viz. Cllr Hewett would arrange for a poster advertising the event.
14. **Parish Council Domains Helper Service – Update and decide next steps**

The Clerk advised that the new gov.uk domain had been registered and that the website was also utilising the new domain name. The Clerk advised that she was still waiting on final details from the Councillors for the email migration. Once this had been received the new email addresses could be created and the migration process started. It was discussed and agreed that this need to happen quickly in order to allow as much time as possible ahead of the end of contract with Namesco towards the end of June.
15. **Common Land – Preservation and protection** – The common land at Rhodes Common has a private landowner and the Council would need their permission regarding any proposed works to improve the land. A Councillor had discussed with the landowner who needed to understand what was being proposed. The Council discussed and advise that the immediate priority was to tidy up the footpath. It was agreed for the Councillor to come up with ideas to revert at the next full council meeting. It was also discussed whether KCC PROW could assist in the clearance. **Action:** The Clerk is to enquire.

16. Bossenden Wood Memorial Stone – Update

A councillor highlighted that it was a condition by RSPB, the landowners that the stone could be removed to allow for any future works. The existing stone is so soft that a replacement needed to be considered. Therefore any agreement on size of any replacement stone would need to be agreed with the RSPB. Action: Cllr Clifford is to liaise with the RSPB and revert at the next meeting.

17. Milestones - update

A councillor advised that they were waiting on a response from the Milestone Society.

18. Councillor’s Reports

None.

19. Parish Pollinator Project

A Cllr reported that the Asian Hornet was an issue and asked for any sightings to be reported. **Action:** The Clerk is to post details on Facebook and the website.

20. Streetlight Maintenance issues and contract update maintenance costs reduced going forward.

The Clerk advised that investigations were ongoing. There was no current indication as to why these lights in Courtenay Road were adopted by KCC and not others and that the Clerk had asked KCC the question. The Clerk was still waiting to review the archives to see if any there was any further information. The Clerk was also waiting on new certificate in order to reduce costs going forward on electricity and that they will try and claim back what they can from the electricity supplier.

21. Administration/ Clerk’s

- i. Litter Pick Sunday 21st April
The Clerk advised that posters had been placed and Facebook and the website notified. The Risk Assessment had been circulated to all Councillors and that SBC Rubbish collection had been informed. The Councillor confirmed that they would be providing the equipment and Hi-Viz.
- ii. The Clerk advise that she was waiting on response from Health & Safety regarding Food Friends

It was resolved under Section 1, Paragraph 2 of The Public Bodies (admissions to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business due to the confidential nature of the business. The Council went into closed session

21. Planning Enforcement

A number of different cases were discussed.

The Chair closed the meeting at 9.50pm

Date of next meetings:	Extraordinary (if required) :	Tuesday 7 May 2024
	Full Council Meeting:	Monday 20 th May 2024

Rebecca Parr,
Clerk to Dunkirk Parish Council

Signed	Signed
Chair		Vice Chair	

Date	Date
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