

Dunkirk Parish Council – Full Council Meeting

Minutes of Full Council meeting held at Dunkirk Village Hall 17 October 2022 at 7.30pm

Present:

Parish Councillors: Cllr K Kemp (Chair), Cllr J. Tutt, Cllr Smith, Cllr Brice, Cllr Clifford and Cllr J Coleman,

Clerk: Rebecca Parr

There were three members of the public.

Ward Councillor: Cllr A. Gould

1. **Declaration:** Any Declarations of Interest by members present to be made at the commencement of the meeting – None
2. **Apologies for absence**
Apologies were received from Ward Cllr T. Valentine, Cllr R Lehmann (KCC) and Cllr Hewett
3. **Minutes of Full Council meeting 26th September 2022 and Extraordinary Meeting of the 3rd October 2022.** A motion to approve the minutes was proposed by Cllr Tutt and seconded by Cllr Brice Approved by all present.
4. **Public Participation**
Paul Barkaway confirmed that he had posted leaflets locally regarding donations for the benches. He provided feedback that he would prefer to see a mix of standard benches as well as picnic benches. Cllr Kemp thanks him for his efforts.

Three of the members of the public attending raised the ongoing issue of speeding through the village. Cllr Kemp again explained that the council were doing all they can. The council were waiting on the outcome of the speed surveys and KCC response regarding the flashing speed sign. Cllr Kemp reiterated that the council were looking to set up a Speedwatch team. Two members of the public expressed an interest in joining the team.

A parishioner raised the issue concerning Winterbourne Fields and the latest leaflet and consultation the developer had produced. Cllr Kemp explained that due to pre-determination that the Council would not be commenting or engaging at this point in time. Cllr Gould mentioned that the proposed development is just speculation on their part at present and that previously under a call for site Swale Borough Council rejected it unsustainable.

A parishioner mentioned that Chartham Parish Council have A4 stickers on their bins regarding 30mph limits. The Clerk commented that she had one of the stickers from Chartham and was in the process of trying to ascertain who supplied them. The Clerk confirmed that such stickers do form part of the speeding toolkits and were allowed. Similar versions could be found online. One example was for 100 stickers for £70. They would provide the clerk with a copy of the link.
5. **Speedwatch**
Cllr Clifford had arranged for Mr Beaty to attend who was involved with the Speedwatch Team at Rough Common and Harbledown to explain more about the scheme. A coordinator runs the team dealing with the police who also provide online training. The team, which on the day can be a minimum of two, collects details of make, colour, registration and driver reaction and the Police place this into their database where accuracy should be over 90%. It is a non-aggressive approach whereby if they are caught twice in one year the driver gets a letter from the police. If it is five times in a year they the police take active prosecution. The reality is more than twice is rare. Testing cannot take place within 100m of a speed limit sign change and is usually in an hour to hour and a half increments. Mr Beaty mentioned that the Harbledown equipment may be for sale and would let the Clerk know. Usual cost is around £2.5k.
Action: The Clerk is to contact Alan Watson of Speedwatch to enquiring as to the latest kit. Initially their team had 13 volunteers which later became a core of 4 volunteers. **Action:** The Clerk is to publicise Speedwatch asking for more volunteers.

6. Correspondence

- A. The Clerk had received the Firestoppers campaign by Kent Fire and Rescue. **Action:** The Clerk is to add details to the Website and Facebook.
- B. Cllr Tutt mentioned that The Duchy was currently undertaking a public survey in respect of a potential development at Brenley. Cllr Kemp stated that he had recently completed the survey and that there was nothing in it to worry the Parish Council.
- C. The Clerk had received notification of a KALC rural bus service survey. **Action:** The Clerk is to add details to the Website and Facebook.
- D. National Highways were also undertaking a survey. **Action:** The Clerk is to add details to the Website and Facebook.
- E. Cllr Kemp had received notification from National Highways of A2 resurfacing The A2 at Nackington to Thanington Interchanged would be resurfaced Monday 24th October to Friday 4th November 2022 (8pm – 6am). There would be a diversion via the A299 Thanet Way and A256 towards Whitfield. During the second week the diversion would be through Canterbury. **Action:** The Clerk is to add details to the Website and Facebook.
- F. The KALC AGM is to be held on the 19th November 2022. As Cllr Tutt is also Chair of the Swale Area Committee for KALC he stated that he would be attending.
- G. Cllr Lehman had informed the Clerk that he would be arranging a group called Green Doctors to run a drop in session on Friday 9th December 2022 between 2.30pm – 4.30pm providing energy saving tips for residents at Boughton Village Hall. **Action:** The Clerk is to add details to the Website and Facebook.

7. Matters for public concern:

A. Highways Issues

- i) The Clerk commented that she had been liaising with the Clerk at Boughton who had arranged for 30mph roundels to be added to Boughton Hill, which had already taken place. This is because the piling will take some time. Exact timescales for the work are not known.
- ii) The Clerk commented that she still need to undertake the survey of potential rotting speed sign posts across the parish.

B. Footpaths, Verges & Hedges

- i) It was agreed that the timing was now appropriate for the Clerk to write to Guy Gibbs daughter in respect of the pathway and verge of the field on the London Road. **Action:** Clerk to write a letter.
- ii) The Clerk confirm that she had received notification from the RSPB that following our request were planning tree works on the London Road between the 7th and 8th November 2022..
- iii) Now that the Poundfull Wood planning application had been approved, the trees on the opposite side of the road to the above should also be tidied up. KCC Highways has written previously. **Action:** The Clerk is to write a letter to the owners.
- iv) Cllr Kemp had liaised with My Doy in respect of the ditch by the bus shelter in Courtney Road. For properly completed one off clearance, this would cost £260 and three days to clear. The council agreed for the additional works with Cllr Kemp proposing and Cllr Clifford seconding. All voted in favour. **Action:** Cllr Kemp to liaise with Mr Doy.
- v) Cllr Coleman also mentioned regarding the ditch by the football field in Courtenay Road. It was not clear who this belonged to and whose responsibility it would be. **Action:** The Clerk is to investigate ownership by writing to Mr Tooth.
- vi) Cllr Brice commented on a hedge on the main road by the old school which jutted out significantly onto the pavement. It was agreed to speak to the owners as an initial step. **Action:** Cllr Brice is to contact the owners.
- vii) Cllr Kemp commented that he was still waiting on National Highways to undertake the works on the A2 slip road. **Action:** Cllr Kemp is to chase.
- viii) The councillors discussed the recent case of fly tipping that had occurred on Donkey Bob Hill. Parishioners are encouraged to keep an eye out for it and report where necessary. **Action:** The Clerk is to highlight how to do this on the website and Facebook.

C. TPOs

Nothing to report.

D. Streetlights

- i) Cllr tutt mentioned that he had received three files and forwarded to the Clerk. The Clerk did not recollect. **Action:** Cllr Tutt is to check the files have been forwarded.
- ii) The Clerk confirmed that she had contacted the broker ahead of the contract expiring January 2023 and was waiting on details.

E. Playing field

- i) Events for 2023 are to be another dog show and a fete and or event relating to the coronation. It was agreed to wait for the coronation details and whether there would be a bank holiday.
- ii) Cllr Kemp commented that he had received a request by a parishioner concerning the muddy access track to the playing fields. Having inspected it, Cllr Kemp with Cllr Coleman agreed under delegated powers to agree to the purchase of £100 of woodchip to put down as a matter of urgency. The woodchip had already been added by the time of the meeting.

F. Village Hall

- i) Cllr Smith provided an update that there was to be a beetle drive on the 29th October at 7pm at the hall. The recent diners' event had 14 people attend and another was planned for the 30th November between 12- 3:30pm. The village hall committee were looking for local business to sponsor. The defibrillator training had 32 people attend. As part of the training there was mention of 1st Responders. **Action:** Cllr Kemp is to investigate and contact the local 1st Responders to find out more.

G. Bus Shelters

- i) The Clerk had received a response from KCC concerning bus shelter with KCC confirming that KCC are not running the bus shelter grant for 2022/2023.
- ii) Cllr Gould mentioned that he may be able to assist with funds towards the bus shelter and the Clerk had liaised with Cllr Gould who confirmed that to do so we would require specific details. Consequently the Clerk contacted Externiture who recently supplied the bus shelter to Boughton. As well as new bus shelters they also undertook refurbishments. Externiture are arranging to undertake a site visit and to provide quotes for replacement and refurbishing.
- iii) The Clerk had chased regarding the graffiti on the bus shelter on the Faversham bound side. SBC confirmed that it is in the process for works but it is not known when this will be cleaned.
- iv) The Clerk had contacted SBC regarding the existing Clearways sign on the road at the bottom of the hill which SBC will refresh. New clearways for the other bus stops have been request to KCC who have offered to investigate for us. KCC mentioned that they will as part of the process have to write to nearby residents. **Action:** The Clerk is to confirm to KCC asking for the project to go ahead, also confirming that there is local support.

8. **Litter Pick**

- i) Cllr Clifford commented that a number of people already undertake these on a regular basis and that litter picks by the council are not enough. However, it was agreed to continue with twice yearly litter picks and dates of the 16th April 2023 and 17th September 2023 were agreed upon between 10am and 12pm. **Action:** The Clerk is to publicise.

9. **Jubilee Tree Planting**

- i) Regarding ownership and possible permission of the possibility of a tree on the triangle of grass at the junction of Courtenay Road and Dawes Road. **Action:** The Clerk is to chase. **Action:** The councillors are to consider other possible location in case KCC refuse permission for the preferred location.
- ii) The hedge planning was due to be on the 12th November as organised by Cllr Hewett. **Action:** The clerk is to obtain further details from Cllr Hewett.

10. **Playing Field Benches**

Cllr Brice declared an interest with respect to the playing field benches as a potential supplier. Cllr Brice then left the room. A quote for the benches had been received from Cllr Brice for oak benches that included £520 installed for standard and £640 for the picnic a total of £1680. These would be from locally sourced oak wood. The Clerk

had received a further £100 donation from the flyers and £300 received as a grant from Cllr Gould for which thanks was given. This meant that the project had funds of £1400. Leaving a shortfall of £280.

Further donations were then received covering the shortfall from Mr Barkaway and Clifford Construction of £140 each. Following discussion and in comparison with other sources and websites presented by Cllr Coleman and Cllr Smith, which were cheaper it was agreed to source locally. A discussion was then held with regards to fixing the items with concrete to the legs etc. The Clerk commented that the playing fields were in a scheduled area and that any works below ground would require the consent of Historic England. **Action:** The Clerk is to contact HE. Cllr Brice returned to the room.

11. Remembrance Sunday

Cllr Kemp confirmed that a wreath had been obtained and bugler in place. The event is on the 13th November with a 10.45am start. There would be no vicar for the service. Cllr Smith confirmed that refreshments would kindly be provided by the owners of the church and vicarage. A discussion was held in respect of the supply of wreaths that previously came from the Howland family. **Action:** Cllr Kemp is to discuss with the Howland Family and ascertain the position. **Action:** The Clerk is to promote the event on the website and Facebook.

12. Planning:

A. Received decisions:

- i) 22/500625/LBC | Listed Building Consent for conversion of diner to a coffee shop, including erection of a single storey rear extension. | Shelias Kitchen Gate Service Station London Road Dunkirk Kent ME13 9LN – Permitted

B. Consider applications:

None

C. Enforcement:

- i) The council were updated on a number of outstanding enforcement issues from Swale Borough Council.

13. Finance:

A. Finance report

The clerk read through the contents of the Finance Report which was approved and signed by the Chair.

B. Approve payments

A motion to approve all items for payment was unanimously agreed.

A/C Name	Invoice No.	Chq No	Description	Net	VAT	Gross
Rebecca Parr		1638	Salary 12/09/22- 9/10/22	621.60	0.00	621.60
Rebecca Parr		1639	Office Expenses	20.00	0.00	20.00
Rebecca Parr		1639	Expenses - eSim	13.50	0.00	13.50
Rebecca Parr		1639	Wreath (RBL Poppy Shop)	17.49	3.50	20.99
Rebecca Parr		1639	Post Office - Cert of Posting (condolence)	4.70	0.00	4.70
Rebecca Parr		1639	Post Office -Stamps	7.60	0.00	7.60
Rebecca Parr Total				684.89	3.50	688.39
Eon (now N-Power)	IN0725505 7	1640	Electricity 1/09/22- 30/09/22	57.80	2.89	60.69
G Doy		1641	Grass Cutting - September	70.00	0.00	70.00
Ladybirds		1642	Grass Cutting Churchyard (September)	132.00	0.00	132.00
Kent County Playing Fields		1643	Annual Subscription	20.00	0.00	20.00
C Moon		1644	Playing Fields Grass Cutting	100.00	0.00	100.00
Prime One	PRM/1291	1645	Streetlighting (September)	211.43	42.28	253.71
Total				1276.12	48.67	1324.79

C. Online Banking

The Clerk had chased up the internet banking aspect of the account with Lloyds and it turns out that Lloyds have lost the paperwork. Consequently, the application for internet banking was required to be online which the Clerk, Cllrs Coleman, Brice and Tutt had done and the paperwork printed out and signed by the required two signatories in the meeting. Action: The clerk to send to Lloyds the signed paperwork. In addition, the Clerk had prepared a letter for Nat West to transfer £5000 from the Business Reserve to the current account in anticipation of the required £5000 to transfer to the Lloyds account.

14. Administration

- A. Cllr Tutt had arranged for another duplicate key for the noticeboard but it was still not working well. Therefore, the original held by Cllr Tutt was handed to the Clerk.
- B. Cllr Kemp and the Clerk had investigated linking the website to Facebook automatically in order for efficiency. The cost would be £150. However, there was no control over which news posts would feed through to FB and therefore it was decided not to proceed and continue on a manual basis.

15. Councillors Reports

- A. Cllr Smith commented that she would be writing for the parish magazine going forward.
- B. Cllr Smith also provided an update on the gorilla gardeners concerning the area in Courtenay Road. There are currently 18 volunteers. They would meet on 28th December for mulled wine and mince pies.
- C. Cllr Tuff had chaired the Swale SAC KALC meeting where water quality was discussed. A motion was passed for water neutrality on new developments. There was also talk concerning the county bus services and Kent Karrier. Cllr Tutt also attended in his capacity as KALC SAC chair, a meeting with Helen Whately, covering the Swale area. Topics discussed included Faversham Swing bridge, proposed Duchy development and Stonebridge pond, Traffic and housing and Bus reductions

16. Items to be placed on November's full meeting

- A. Highways Issues (HIP, speed)
- B. Footpaths, Verges & Hedges
- C. TPOs
- D. Streetlights
- E. Playing field
- F. Benches
- G. Village Hall
- H. Bus Shelters
- I. Jubilee Tree Planting
- J. Speedwatch
- K. Budget

The Council then went into a closed session.

The Chair closed the meeting at 10.20pm

Date of next meetings:	Extraordinary Meeting:	7 November 2022
	Full Council:	21 November 2022

Rebecca Parr,
Clerk to Dunkirk Parish Council

Signed
Chair

Signed
Vice Chair

Date

Date

PLEASE VISIT OUR NEW WEBSITE FOR ALL THE LATEST NEWS IN AND AROUND THE VILLAGE: www.dunkirkpc.org.uk