

**SUMMARY**

2020 - 2021 Budget v8 Monday 13th January 2020

Dunkirk Parish Council

Total Costs	27,000
Precept proposed	14,907
Balance / shortfall	12,093

**FINAL APPROVED**

**BUDGET v8**

Band 'D' dwellings Parish Tax Base	518.27
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Band D cost / Year	£28.76
Dwelling cost / Week	£0.55
Dwelling cost / Day	£0.08

**Financial Year 2020 - 2021**

Budget £      Total

**Budget notes and actions** (all figures are net of VAT)

Costs		Budget £	Total
<b>General Administration</b>			
1	Staff and Cllr costs	6,550	
2	Home office allowance	240	
3	Training	360	
4	Travel costs	225	
5	General admin	200	
6	Insurance	600	
7	Audit Internal	250	
8	Audit External (PKF Littlejohn)	220	
9	Data Protection Officer External	0	
10	Legal fees	500	
11	Subscriptions	650	
12	By-election costs	200	
	<b>Sub-total</b>		<b>£9,995</b>
<b>Maintenance &amp; Services</b>			
13	Roadside verge grass cutting	800	
14	Churchyard maintenance	800	
15	Other maintenance	0	*
16	War memorial maintenance	50	
17	Bus shelter maintenance	300	
18	Playing field maintenance	500	*
19	Village Hall projector hire	50	
20	Street lighting electricity***	1,587	}
21	Street lighting maintenance***	3,000	
22	LED street light replacements	7,000	
23	Notice board maintenance	125	
	<b>Sub-total</b>		<b>£14,212</b>
<b>Projects</b>			
24	Donations	100	
25	Neighbourhood Plan	250	
26	Contingency	640	*
27	LGA 1972 s137 (1)	0	
	<b>Sub-total</b>		<b>£990</b>
	<b>Costs carried forward</b>		<b>£25,197</b>

JNC contract Spine Point 17 +2% estimated increase from April 2020  
 Split from General admin line (£20 pcm excludes broadband/mobile phone)  
 Three KALC courses for new clerk and three new cllrs @ £60 per course (+VAT)  
 Based on a total of travel of 25 meetings a year  
 Reduced from £400. inc. Information Commissioner's annual fee, postage, printer ink, stationery  
 Zurich confirmed £541.58 (inc IPT/VAT) 10% allowance for increased cover e.g. parish volunteers  
 D Buckett has confirmed his fee as £250 (but his mileage at 45p per mile is not included)  
 Based on PKF Littlejohn's invoice September 2019 +10%  
 Agenda item to appoint Clerk, add to contract. No extra cost to DPC  
 To maintain ongoing legal matters  
 Check KALC £???, SLCC £126, CPRE £36 ACRK £30  
 Create a ring-fenced reserve against the risk of a contested election in future

Concurrent function  
 Non statutory  
 Reduced from £500 (decision made by DPC meeting \*13/01/2020)  
 Annual cleaning  
 Reduced from £1,000  
 Increased by £200 to £500 (\*13/01/2020)  
 Projector hire option to have video presentations and enable paperless meetings  
 Revised down by £913.33 E-On agreed quote £1,586.67 fixed x three years  
 \*\*\* Total lighting cost for precept claim £4,587. Review maintenance contract during 2020  
 Achievable with a capital investment of £1.12 per month per Band D dwelling  
 Portable street board / 'A' board £125 to promote events, raise public awareness of DPC activities

General, unallocated  
 Joint with Boughton-under-Blean PC  
 General, unallocated (increased by £300 \*13/01/2020)  
 Power of last resort (capped for 2020 - 2021 by DHCLG at £8.32 per elector (increase of 20p)

Costs carried forward

£25,197

Financial Year 2020 - 2021

New budget lines \*\*

28	Bank and interest charges	10	
29	DPC new website	650	
30	Annual Parish Meeting	20	
31	VE Day 75th event 9th May 2020	100	
32	NP comms / consultations	200	
33	NP stationery, photocopying	10	
34	Chair's Allowance (LGA s15)	100	
35	Councillors PBA	0	
36	Highways Projects Fund	0	
37	New Projects Fund	100	
38	Public Amenities Fund	100	
39	DPC Sinking Fund	500	
40	Miscellaneous	13	
<b>Sub-total</b>			<b>£1,803</b>

Transfer to reserve

41	Transfer to DPC reserve	0	
<b>Sub-total</b>			<b>£0</b>

41 (a)	DPC Stage 1 Budget 16/12/2019	[26,088]	
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42	<b>Total Costs</b>	<b>27,000</b>	<b>£27,000</b>
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Budget funded by

43	Proposed precept 2020 - 2012	14,907	14,907
44	DPC Reserves (to balance)	8,995	
45	SBC Street Lighting Grant	3,080	
46	Bank interest receivable (est)	18	12,093
47	Grants and donations	0	
48	Other Capital income	0	
49	Other Revenue Income	0	
50	<b>Total Income 2020 - 2021</b>	<b>27,000</b>	<b>27,000</b>

to

To extend DPC's capacity to act in future, provide resilience and transparency and to:

allow for any future bank and interest charges  
 replace DPC's obsolete website, buy DPC domain name, add data backup capacity  
 account for the APM as a separate public event. Hall hire, speaker travel expenses, refreshments  
 enable DPC to either initiate or support a local VE Day / VJ Day event in 2020  
 keep costs of any Neighbourhood Plan communications and consultation process separate  
 keep other Neighbourhood Plan costs separate from routine DPC cost items  
 recognise costs of holding office, provide flexibility, enable appropriate public relations responses  
 identify Cllrs' Parish Basic Allowance (PBA) as a new and separate budget line  
 support future highway initiatives and projects e.g. to enhance TRO / SID / Speedwatch  
 enable DPC to initiate new projects e.g. installation of bollards, fences, kissing gates  
 enable DPC to match fund new assets (e.g. litter bins, benches) consumables (dog bags)  
 build a new capital reserve to fund capital asset replacements in future  
 Budget blancing item (to round off the total budget to a memorable sum)

Stage 1 budget (discussed 16th December 2019) included as base line for reference and continuity

18.55 % Band D increase on the 2019-2020 precept	£24.26	2019-2020
Actual Band D increase / year (1.23p / day)	+ £4.50	
	<b>£28.76</b>	<b>2020-2021</b>

Precept and DPC Reserves total £23,902 = £46.12 per year per Band D dwelling  
 Reduce DPC general reserve by £17.36 per Band D over the year (33.3p per week, 4.76p per day)  
 Swale BC lighting grant is frozen i.e. the cost of inflation and any price increase falls on parishioners  
 Swale BC confirmed precept income (lines 43 and 45) by email 15th January 2020

Budget approved

Signed..... Date..... January 2020

Notes

DPC Stage 1 Budget 16/12/2019 shows an estimated year end general reserve of £4,808.98 The projected rate of reduction in reserves to meet the revenue shortfall is unsustainable. Either new income generating activities or income streams will be needed to buffer the precept from 2021-2022 and beyond, or the precept will have to increase significantly.