

Dunkirk Parish Council

Minutes of meeting held at Dunkirk Village Hall on 17 November 2014

Present: John Peto, Jeff Tutt, Don Coles, Vaughan Howland, Sandra May, Paul Mellett,
George Bobbin, Louise Blackshaw (Clerk)

Declarations of Interest: None.

1. **Apologies:** Phillippa Clarkson, Andrew Bowles

2. **Notification of Additional Agenda Items:** None

3. **Minutes of the previous meeting**

The minutes of the Council meeting held on 20.10.14 and the Planning Committee on 3.11.14 had been previously circulated and were signed as an accurate record.

4. **Matters arising from the previous minutes**

- (a) Village Sign: Agreement had been obtained from KCC to use the existing post. The redundant school warning sign will be decommissioned and removed. Confirmation had been received from SBC that planning consent was not required due to the size of the sign.
- (b) Neighbourhood Plan: The next meeting is scheduled for 24 November when Stella Scrivener, the consultant from Planning Aid England, will be attending to talk about how she will be working on the Neighbourhood Plan with the group. The results from the Housing Survey are currently being analysed.
- (c) Apsley Trust: Don Coles reported that one nomination had been received. Any additional nominations to be given to Don.

5. **Matters for public concern**

- (a) Highways Issues
 - Boughton Hill – awaiting feedback from KCC Highways on results from monitoring of movement.
 - Signage – Sign at entrance to Foresters Lodge, London Road disappeared during the recent roadworks and has not been replaced. To be reported to KCC.
 - Renaming of Woodsend Road to Snake Lane – this has now been approved and SBC will notify the relevant authorities of the name change. It was proposed, seconded and unanimously agreed to request two road name plate signs (one at each end of the road) at a cost of £136.60 per sign. The “no entry” sign at the Dunkirk Road South end of the road has faded and is not readable – the clerk to report and request a new one.
 - Japanese Knotweed – this has still not been treated. The clerk to chase up with KCC Highways.

- Flooding outside Blean House, Horselees Road - severe flooding is regularly occurring in this location. KCC Highways to be asked to investigate urgently.
 - KCC Highway & Transportation Survey – Paul Mellett to complete.
- (b) Tree Preservation Orders: The TPO on Poundfall Wood has been agreed and formal notice due to be served as soon as a technical problem within the Mid Kent Planning System has been resolved.
- (c) Enforcement Cases: The following updates had been received from the Planning Enforcement team:
- Denstead Stud Farm - the buildings/development highlighted have been at the site for a number of years and some of the areas highlighted are movable structures or vehicles. Temporary permission for the 2 caravans expires in March 2015 and the site will be considered again at that stage.
 - Red Lion Public House, London Road, Dunkirk – the enforcement officers have not been able to access the site to inspect and will update further once they have spoken to the Landlady.
 - Dunkirk Road South (Dorothy Caravan) - a Lawful Development Certificate/ Planning Application is expected to be submitted.
 - Scoggers Hill – the enforcement team have visited the site and will report back once they have been able to speak to the owner about the current planning breaches on the site.
- (d) Crime Update: The clerk circulated the crime update from Adam Sparkes which showed an increase in shed break ins. Lack of security on sheds was highlighted and residents are asked to be vigilant and report any suspicious activity to the Police. Adam Sparkes is moving onto another role – his replacement will be introduced once in place.
- (e) Salt Bins: It is expected that the two replacement bins in Berkeley Road and Dawes Road will be in place within the next few weeks.
- (f) Football Field lease: The lease for the 2 year extension on the field had been received. All other terms on the lease remained the same. It was agreed to get signed confirmation from Courtenay Rangers that they could commit to 2 years extension on their licence before signing the lease, and also stipulate that they need to tidy the site and lag the pipes. The dog waste bin has still not been installed – the clerk to chase up.
- (g) War Memorial: Two additional names need to be added. Don Coles to look into this and advise on procedure. Don Coles was thanked for his hard work in tidying up the church yard.

6. Planning

(a) Receive Decisions:

SW/14/0601 - Red Lion Bungalow - Deletion of condition 2 which restricts the use of property to a managers only dwelling. Refused

SW/14/0204 - Land adjacent 85 Courtenay Road - Change of use to specialist trade horticultural nursery and erection of office/admin shed. Approved

14/500339/FULL - 10 Berkeley Close - Demolition of conservatory and single storey rear extension. Approved

14/503859/FULL - 2 Iron Hill Cottages, Dunkirk Road South - Demolition of conservatory and replacement with single storey rear extension. Approved

(b) Consider Applications

14/504051/FULL - Cherry Tree Cottage - Alteration and extension to existing dwelling. Agreed to support the application.

- (c) Mid Kent Planning Service: James Freeman had confirmed he will attend the Planning Committee on 1 December to give an update on the problems and delays experienced with the new service and what is being done to overcome them.

7. Finance

- (a) Finance Report: The report and monthly cash account had previously been circulated and were taken as read.

- (b) Payments: The following payments were approved.

Cheque 1108	HMRC	PAYE for Clerk	£174.80
Cheque 1109	L Blackshaw	Clerk wages/office allowance	£283.04
DDR	EDF	Electricity Bill	£251.49
Total			£709.33

- (c) Grass/verge cutting/maintenance: It was proposed, seconded and agreed to make an ex gratia payment of £250 towards the cost of diesel for cutting the grass and maintenance of verges which has been undertaken without cost to the council over many years.
- (d) Streetlight clean: A quote had been received for annual cleaning of the streetlights. This was proposed, seconded and approved. The clerk to organize.

8. Correspondence

The following items of correspondence had been received, and had been previously circulated by email:

21/10/2014	A Bowles	Monthly newsletter
21/10/2014	ACRK	Details of AGM 20/11/14
27/10/2014	Kent PCC	Consultation on Policing in Kent
31/10/2014	KALC	Kris Hopkins Speech at NALC AGM
31/10/2014	KALC	DCLG Press Release - Local Council Tax Support
05/11/2014	SBC	Heritage Grants – JP to look at possibility of notice board
10/11/2014	KALC	Nominations for NALC's Smaller Council's Committee
11/11/2014	KALC	DCLG Programme - Delivering Differently in Neighbourhoods
12/11/2014	KPRE	CPRE Kent's 2015 Lottery
13/11/2014	SBC	Planning - Local Validation Checklist Webpage and Consultation (deadline 29/12/14)

The following items were tabled:

KALC – AGM papers 22/11/14

Kent Voice

Countryside Voice

9. Matters not on Agenda (for information only):

- Gypsy & Traveller Consultation – Jeff Tutt will circulate the draft response prior to submitting. He reminded everyone that this is an open consultation so members of the public are able to respond with their own views.
- Manor House – the agent and his contractor will attend the next meeting on 15 December to discuss the works to take place at Manor House which are scheduled to start in the New Year. A Non Material Amendment had been approved to change to weatherboarding and alterations to windows on some of the properties.
- A2 Roadworks – complaints were still being received regarding the lengthy diversion and whether this had been necessary. John Henderson to be contacted to establish exactly what works had been completed. It appeared that some areas had only been patched and were already being washed out due to the wet weather.

Date of Next meeting: Monday 15 December

Louise Blackshaw
Clerk to Dunkirk Parish Council

Signed

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Chairman

Date

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