

Dunkirk Parish Council

Minutes of meeting held at Dunkirk Village Hall on 16 November 2015

Present: John Peto (Chair), Jeff Tutt, Vaughan Howland, Paul Mellett, Steve Hitch, Phillippa Clarkson, Andrew Bowles, George Bobbin, Louise Blackshaw (Clerk)

Declarations of Interest: None

1. **Apologies:** None

2. **Notification of Additional Agenda Items:** Mast, Courtenay Road (pre consultation); Oakside S106 Agreement; Streetlight clean

3. **Minutes of the previous meeting**

The minutes of the meeting held on 19.10.15 and the Planning Committee on 2.11.15 had been previously circulated and were signed as an accurate record.

4. **Matters arising from the previous minutes**

(a) Bus Shelters

After discussion it was proposed, seconded and agreed to remove the bus shelter opposite Dunkirk School as it was beyond repair. It was proposed that a rail be installed to define the area of the bus stop.

(b) Proposed yellow lines opposite Woodmans Hall

The plan from SBC showing the proposed yellow lines was tabled. Boughton Parish Council have confirmed their agreement to the proposal. It was agreed to go ahead and the clerk will confirm to Mike Knowles.

5. **Matters for public concern**

(a) Highways Issues

Roads:

Dawes Road – A start date has not yet been confirmed however it was still intended to start the works before Christmas.

Boughton Hill – the meeting with Alastair Coleman (KCC Drainage) had taken place where it was established that there was a leaking water pipe which has now been reported to Southern Water.

White road markings in the Berkeley Close area were discussed. The clerk to contact KCC Highways to request the following:

Jct Dawes Road/Staplestreet Road – markings need repainting
Jct Stoney Road/Dawes Road – markings need repainting

Jct Berkeley Close/Stoney Road (currently no markings). Request that Stop or give way markings are put in place especially due to the increased traffic from the Manor House development. It was also suggested that maybe the priority needs changing.

Draw Road (Logging Route): The witness statements and application forms are now complete and it was agreed to submit the application to apply for the route to be adopted as a PROW.

The ownership of the land outside 26 Berkeley Close was queried – the clerk to obtain boundary details from land registry.

Footways and Verges:

Two quotations had been received for topping the trees on the verge adjacent the Mast Site, Courtenay Road. The quotations were read out and it was agreed to go ahead with the quote from Maytree Nursery at £200 (no VAT payable). The clerk to confirm and ensure adequate insurance details are obtained from the contractor.

Trees and Hedges:

It was reported that the trees alongside the A2 Boughton Bypass and behind Horselees Road/Weatherall Close were overgrown and are blocking light to some properties in Weatherall Close. There is also concern that in high winds the trees could become unsafe should they fall towards the properties. The clerk to report to Highways England.

KCC Highways Seminar:

Paul Mellett reported on the seminar which he had attended and highlighted the main points. The clerk to enquire about the streetlighting scheme (changing lamps to LEDs) which parish councils are able to participate in.

Streetlight clean – the clerk had obtained a quote for cleaning of streetlights. It was agreed that since these had been cleaned the previous year, it was not necessary at the moment. It was agreed not to go ahead and await the outcome of the KCC streetlighting scheme.

The Chairman to thank Gary Gibbs at KCC for arranging the two 40mph signs at Staplestreet Road.

(b) Enforcement Cases

No update on the outstanding enforcement cases had been received from Peter Hinckesman and it was now understood that he is out of the office for the next four weeks.

Brotherhood Wood – there have been several reports by local residents that additional caravans have been installed at the site recently, and they are in excess of the 36 caravans they have permission for within their planning consent. The clerk to ask Enforcement to investigate.

(c) Crime Update

The crime update for September (taken from the www.police.uk website) was tabled and noted.

(d) Manor House site/Orchard Gate development

An email had been received from the contracts manager at Jenners stating that there had again been several acts of vandalism to cars linked to the Orchard Gate development. This had been reported to the police.

6. Planning

(a) Receive Decisions

14/500285/FULL & 14/500286/LBC - Radio Transmitter Courtenay Road - Installation of 4no. dipole antennas and related strengthening of mast, 1.8m diameter ground mounted satellite dish & development ancillary thereto including 2no. GPS antennas on existing building (amended drawings) – Approved

15/507497/FULL - Oaksid Park, London Road-Change of use of holiday caravan park to residential caravan park - Approved. S106 agreement to be negotiated to ensure that priority is given to local people. A draft had been previously circulated and the details of how the scheme would work was discussed. JT will circulate a revised draft taking into accounts the comments made. The final version will be written by SBC legal department.

(b) Consider Applications

There were no formal applications to consider, however a pre application consultation had been received from Waldon Telecom, the agents for Arqiva who are intending to submit a further application for dishes/antenna on the mast. The drawings and information were reviewed and it was agreed to vigorously oppose the application when it is submitted.

7. Finance

(a) Finance Report: The report and monthly cash account had previously been circulated and were taken as read..

(b) Payments: The following payments were proposed, seconded and approved.

	Payee	Description	Amount	VAT	Total
Cheque 1161	HMRC	PAYE for Clerk	£174.80	-	£174.80
Cheque 1162	L Blackshaw	Clerk wages/office allowance	£283.04	-	£283.04
Cheque 1163	L Blackshaw	Clerk expenses (land registry searches)	£12.00	-	£12.00
Cheque 1164	PFL	Streetlight repair Horselees Road	£84.25	£16.85	£101.10
Cheque 1165	Maytree Nursery	Cutting back shrubs/vegetation adjacent Mast site, Courtenay Road	£200.00	-	£200.00
Cheque 1166	M Bradley	War memorial clean	£42.00	£7.00	£35.00
		TOTAL	£796.09	£23.85	£805.94

It was noted that an electricity bill had not been received however the payment is made by direct debit and will be paid automatically.

8. Neighbourhood Plan

Two open meetings had been arranged where draft documents for the plan were on display. The next meeting is 18 November at Dunkirk Village Hall and all were encouraged to attend. A meeting with James Freeman had been arranged for 18 December.

9. Parish Council resignation and vacancy

There had not been any response so far to the vacancy which has been advertised.

10. Correspondence

The following items of correspondence had been received, and previously circulated by email:

19/10/15	KALC	KALC Community Awards Scheme (deadline for nominations 29/1/16)
20/10/15	Highways England	Work Information: A2 Canterbury to Dover, Kent. Road marking reinstatement and bridge joint replacement
23/10/15	Andrew Bowles	Autumn Newsletter
10/11/15	Helen Whatley MP	November Newsletter
11/11/15	KALC	Service Devolution

11. Matters not on the Agenda

Remembrance Sunday - Thank you letters to be written to the Connells for their hospitality after the service and also to Jacqui Valentine for the superb cupcakes she had baked.

Village Sign post – it had been noticed that the post was not straight and had begun to move – Jeff Tutt will report to KCC.

Date of Next meeting: Monday 21 December

Louise Blackshaw
Clerk to Dunkirk Parish Council

Signed

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Chairman

Date

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