

## Dunkirk Parish Council

### Minutes of meeting held at Dunkirk Village Hall on 21 March 2016

Present: John Peto, Jeff Tutt, Phillippa Clarkson, Steve Hitch, Vaughan Howland, Paul Mellett,  
George Bobbin  
Group of parishioners

Declarations of Interest: None

1. **Apologies:** Andrew Bowles, Louise Blackshaw (Clerk)

2. **Notification of Additional Agenda Items:** None

3. **Winterbourne Wood Quarry**

Matthew Garvey, of DHA Planning, and a group of parishioners attended the start of the meeting to discuss the housing application for the quarry. Mr Garvey said the site has permission for a large manor house (16,500 sq ft), but hasn't been able to attract developer interest. Therefore, a new planning application for four large homes instead has been submitted (total 10,500 sq ft). The application includes cessation of quarrying and the woodland managed in perpetuity. Concerns from residents included, additional traffic on narrow / subsiding roads; flooding risk as drainage is bad in the area; additional housing development; threat of quarrying if application isn't approved; water pressure problems. Councillors were due to discuss the application later in the main meeting.

One parishioner stayed for the remainder of the meeting.

4. **Minutes of the previous meeting**

The minutes of the meeting held on 15.2.16 and the Planning Committee on 7.3.16 had been previously circulated and were signed as an accurate record.

5. **Matters arising from the previous minutes**

- (a) Courtenay Road Football Field: A reply was received from the Trustees regarding a lease term to use the field for recreational purposes which they did not want to do. However, they would consider supplying a strip of land to the side of the track which leads to the parish council field at the rear. It was agreed to pursue this option rather than the right of way access via Radar Farm.
- (b) Proposed yellow lines opposite Woodmans Hall: Swale's Joint Transportation Board agreed to support the proposal for the yellow lines, subject to amendment following comments by KCC. SBC Cabinet is due to endorse the recommendation at their meeting on 25 May. Once formal notification is received, we (+ Boughton Parish Council) will need to agree the revised proposals, as both parish councils are funding the cost.
- (c) Staplestreet Road signage: Not suitable for HGVs signs have been put up both ends of the road. Other entrances need to be checked for these signs and neighbouring parish councils contacted if necessary.

6. **Matters for public concern**

(a) Highways Issues

Dawes Road: KCC Highways has agreed a site meeting with parish councillors to observe and discuss the road's recent repairs as they don't appear to have been completed to a satisfactory standard. Date tbc.

Jezzards Lane: Some 42 pot holes have been counted along this road. Steve Hitch has reported some and Jeff Tutt suggested all should be reported as separate incidents to raise awareness of the holes for repair. There was also concern for the road as a lot more cars are using it for access to the stables – an unofficial layby has been created when vehicles should be using the off the road and parked on a hard standing at Scoggers Lane.

A2: JT reported some of the pot holes missed by recent road repairs had been fixed, although some still needed attention.

#### Footways and Verges:

Because spring has started earlier, JP expressed his concern for the early birds and suggested residents with problem hedges such as Dunkirk Road North and Worcesters be contacted to ask if they could cut hedges now before the birds nest.

It was noted that a letter in the local press had complimented Swale Borough Council rubbish collectors for clearing up the verges from Brenley Corner to Canterbury.

#### (b) Enforcement Cases

A letter had been received from Swale Borough Council's James Freeman regarding outstanding cases which the parish council has repeatedly raised over some period of time. However, many of the issues had not been addressed with some inspections completely inaccurate and claims made that no complaint had been made when the parish council has a clear record. It was agreed that SBC need to be pressed to respond in detail to each case until they come to a satisfactory conclusion.

#### (c) Crime Update

The crime update for January (taken from the www.police.uk website) was tabled and noted. The latest PCSO for the village has moved on and details of the replacement are pending.

On crime matters, it was noted that following the removal of road work bollards at Gate Services, lorries parking illegally on pavements etc, had returned. An email from a Canterbury Road resident described how they were being kept awake at night, particularly from the noise of the freezer lorries. The email was passed to the police who can issue on the spot fines. A special Swale team has been set up to do this.

## **7. Planning**

### (a) Receive Decisions:

16/500288/FULL: Aylesbury Cottage 41a Horselees Road – Conversion of existing integral garage to dining room. Approved.

### (b) Consider Applications:

16/501552/FULL: Winterbourne Wood Quarry – Revocation of quarrying use and erection of four detached dwellings with garages, associated landscaping, enlarged lake and use of existing access. Councillors voted to oppose the application on the grounds of over development, highways / traffic / access issues, poor design, sustainability, drainage and flood risk issues.

## **8. Finance**

### (a) Finance Report: The report and monthly cash account had previously been circulated and were taken as read.

(b) Payments: The following payments were proposed, seconded and approved.

Cheque No.	Payee	Description	Amount	VAT	Total
1187	HMRC	PAYE for Clerk	£174.80	-	£174.80
1188	L Blackshaw	Clerk wages / office allowance	£283.04	-	£283.04
1189	Action with Communities in Rural Kent (ACRK)	Annual Subscription	£50.00	-	£50.00
1190	J Owen	Donation towards WWI war memorial research and upkeep of website	£100.00	-	£100.00
1191	PFL	Streetlight call out – London Road x 2	£113.50	£22.70	£136.20
DDR	EDF	Streetlight Electricity (February)	£206.46	£41.29	£247.75
		TOTAL	£927.80	£63.99	£991.79

## 9. Neighbourhood Plan

Jeff Tutt gave an update. The NP group has been waiting for support from Swale Borough since last autumn; nothing has been forthcoming despite helping to fund a Conservation Area Officer, which has stopped. which were started last year. The next meeting of the group to discussing housing is 22 March, 8pm.

## 10. Parish Council vacancy

A number of people had said they were interested in the position, with one formal application received. This will be discussed at the next full council meeting.

## 11. Annual Parish Meeting 23 May 2016

John Peto raised the issue of a guest speaker for the meeting. Because of the importance of woodland / birds in the area, a possible representative from the RSPB or Woodland Trust was thought a good idea.

## 12. Correspondence

The following items of correspondence had been received, and previously circulated by email:

18/1/16	KALC	Bulletin on National Developments and Meetings – 15 January 2016
20/1/16	Swale Borough Council	Customer Services Centre change in phone system
22/1/16	KALC	Proposal to extend the existing Outer Thames Estuary Special Protection Area – consultation. Deadline for comments 21/4/16
26/1/16	KALC/Highways England	Lower Thames Crossing Route Consultation – deadline for comments 24/3/16. It was agreed that this would cause greater traffic flow and congestion in the area. JP will draft a response
25/1/16	KALC/KCC	KCC Consultation Mobile Library Service - deadline 4/3/16. JP to draft a response.
31/1/16	Kent Tree & Pond Partnership	Heritage trees - creating and managing for the future course 17/2/16
1/2/16	Swale Borough Council	Events taking place in Swale
2/2/16	KALC	Communications from the chair of Smaller Authorities' Audit Appointments Limited regarding External Audit process (discussed under item 7(d).

3/2/16	KALC	Bulletin on National Developments and Meetings - 29 January 2016
18/2/16	KALC	Bulletin from the NALC chief executive on recent national developments and meetings
18/2/16	KALC	Government Update – Neighbourhood Planning and a new consultation on planning charges – deadline 15 April
19/2/16	KALC	KCC Trading Standards and Citizens Advice consumer service (CACS)
25/2/16	KALC	HGVs - update
25/2/16	KALC	KALC / KRT Community Resilience and Emergency Planning Workshops
2/3/16	Andrew Bowles	Monthly newsletter
29/2/16	KALC	Bulletin on national developments and meetings – 26 February 2016
3/3/16	KCPFA	90 <sup>th</sup> Anniversary Appeal
3/3/16	Minster Parish Council	Appeal rights against planning decisions petition (deadline 16/4/16)
4/3/16	Kent Police	Mobile Police Station – change of stops

The following items were tabled:

26/2/16	Swale Borough Council	Draft Corporate Equality Scheme 2016 – 2020
11/3/16	Swale Borough Council	Local Plan – Request for sites to be submitted as proposed Local Green Spaces

**13. Matters not on the Agenda**

None

**Date of Next meeting:** Monday 18 April

Phillippa Clarkson  
Dunkirk Parish Councillor

Signed

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Chairman

Date

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