

## Dunkirk Parish Council

### Minutes of meeting held at Dunkirk Village Hall on 18 April 2016

Present: John Peto, Jeff Tutt, Phillippa Clarkson, Steve Hitch, Vaughan Howland, Paul Mellett,  
George Bobbin, Louise Blackshaw  
Andrew Bowles (item 7 onwards)  
Two parishioners

Declarations of Interest: Vaughan Howland – item 6(c)

1. **Apologies:** None

2. **Notification of Additional Agenda Items:** None

3. **Minutes of the previous meeting**

The minutes of the meeting held on 21.3.16 and the Planning Committee on 4.4.16 had been previously circulated and were signed as an accurate record.

4. **Matters arising from the previous minutes**

- (a) Courtenay Road Football Field: The Trustees had been informed that we would like to pursue the option of widening the track to access the rear field and a reply is awaited.
- (b) Proposed yellow lines opposite Woodmans Hall: Swale's Joint Transportation Board agreed to support the proposal, however the scheme had been amended following comments by KCC which removed some of the lines. After a review of the plans it was decided that the parish council could not agree to the revised proposals as the location of the lines removed was along the very stretch of road which is causing the problem. The results of the informal consultation show that the majority of residents are in favour of the original proposal. The clerk to inform SBC and request it reverts back to the original scheme.
- (c) Annual Parish Meeting: It is hoped to have a speaker who has worked in Blean Wood. Details to be confirmed.

5. **Matters for public concern**

(a) Highways Issues

Dawes Road: A site meeting had taken place on 30 March with KCC Highways and the contractor. They will do some remedial work. They had said that if the sheet piling had been thicker it would have required machinery of a size and weight which would have resulted in the scheme costing 4/5 times as much, and would not have been approved to take place due to the budget available.

Berkeley Close: The clerk to ask KCC Highways when the roads will be repaired now that the building work on the Manor House development had finished.

Potters Corner: The clerk to ask KCC Highways to take a look at this as the marker posts and fence are falling due to the deterioration of the edge of the road.

### Footways and Verges:

Draw Road, Berkeley Close – it was reported that the footpath had been obstructed by hedge/tree cuttings and bins had also been placed at one end deterring use of the path. The clerk to enquire whether we are able to get the debris removed with our pending application to make this a public right of way.

### (b) Enforcement Cases

An update had been received from Enforcement regarding some of the cases although most were still outstanding and not resolved yet.

Brotherhood Wood: Graham Thomas had discussed with the owner and informed him that a non material amendment with revised plans needed to be submitted for the changes he wishes to make. It was reported that dormer windows are already being installed. The clerk to inform Graham Thomas.

### (c) Crime Update

The crime update for February (taken from the www.police.uk website) was tabled and noted.

## **6. Planning**

### (a) Receive Decisions:

15/508571/FULL - 10 Woodside - Conversion of garage into habitable room. Approved.

16/501480/FULL - Worcesters, Denstead Lane - Erection of a detached single storey agricultural building (Part Retrospective). Approved.

### (b) Consider Applications:

16/502741/FULL - Denstroude Cottages Denstroude Lane - Demolition of front entrance and rear covered link and the construction of new side entrance. Erection of a two storey rear extension with a single storey link to existing garage. Conversion of garage to living area. The plans were reviewed and it was agreed to record no objection to the application.

16/502606/FULL - Courtenay House London Road - Insertion of two replacement windows. The paperwork had not been received. It was agreed to defer to the Planning Committee and the clerk will request an extension to the deadline.

### (c) Proposed Development, London Road

Vaughan Howland expressed an interest and left the meeting while the item was discussed.

The public consultation exhibition had taken place on 15/16 April. It was noted that the proposal had caused a great deal of public ire. It was agreed that the parish council would not be expressing any view on the proposal at this stage until a planning application is submitted and would then comment on the plans submitted as part of the formal consultation process.

Vaughan Howland rejoined the meeting.  
Andrew Bowles joined the meeting.

## 7. Village Hall

The clerk confirmed that the freehold and leasehold title deeds had been changed to the Village Hall postal address.

However, part of the land is unregistered and the parish council are looking at how it can be registered in the parish council name. This piece of land is included in a deed from Dawes/Sondes which states that the land had been gifted to the community for use for parish meetings. A list of people prepared to make declarations in the form of an affidavit that the land has been used as a hall for parish meetings is to be put together so that this can be progressed.

Parish Council/Village Hall Committee lease – a letter had been received from the Village Hall Committee stating that they had agreed to extend the lease until 30 April 2020. The clerk to confirm agreement.

## 8. Finance

- (a) Finance Report: The report and monthly cash account had previously been circulated and were taken as read.
- (b) Payments: The following payments were proposed, seconded and approved.

Cheque No.	Payee	Description	Amount	VAT	Total
1192	HMRC	PAYE for Clerk	£174.80	-	£174.80
1193	L Blackshaw	Clerk wages/office allowance	£283.04	-	£283.04
1194	KALC	Annual subscription	£333.84	£66.77	£400.61
1195	Bull & Bull	Registration fee and Land Registry Search for change of Village Hall title	£23.00	-	£23.00
DDR	EDF	Streetlight Electricity (March)	£209.70	£41.94	£251.64
		TOTAL	£1,024.38	£108.71	£1,133.09

## 9. Neighbourhood Plan

Jeff Tutt gave an update. Information is still awaited from Swale Borough Council to progress the plan further. This includes assessment of conservation areas which the NP Group had contributed towards the cost of a consultant to try to speed the process up.

## 10. Parish Council vacancy

Two applications had been received along with another expression of interest. The submissions from all three candidates to be reviewed at the next meeting.

## 11. Correspondence

The following items of correspondence had been received, and previously circulated by email:

21/3/16	KCC	Consultation : Review of KCC Funded Bus Services. Proposed loss of 3/3B service after 9pm - it was agreed to suggest that the alternatives of removing another bus on the same route at a different time of day could be considered.
23/3/16	KALC	Swale Area Committee minutes 15/2/16

19/2/16	KALC	KCC Trading Standards and Citizens Advice consumer service (CACS)
31/3/16	KALC	Bulletin on National Developments and Meetings - 24 March 2016
5/4/16	SBC/Andrew Bowles	Helping local communities to reduce the number of attacks by pet dogs on sheep
6/4/16	KALC	Police & Crime Commissioner Mrs Barnes' Term of Office Report
7/4/16	Helen Whately MP	News from your MP
7/4/16	Andrew Bowles	Dog Control Orders
12/4/16	Andrew Bowles	Andrew Bowles monthly newsletter
12/4/16	KALC	Bulletin on National Developments and Meetings - 8 April 2016
14/4/16	ACRK	Trustees Wanted for ACRK

The following items were tabled:

Spring 2016	Oast to Coast	ACRK magazine
Spring/Summer 2016	Kent Voice	CPRE Magazine
Spring 2016	Countryside Voice	CPRE Magazine

**12. Matters not on the Agenda**

A faulty streetlight on Dunkirk Road North by the steps to the underpass was reported. The clerk to arrange a repair with the contractor.

Rubbish appeared to have been dumped near Acorn Cottage on Courtenay Road which was believed to be part of the Dawes estate. The clerk to inform Dawes.

The meeting closed at 9.35pm. Well done Chairman!

**Date of Next meeting:** Monday 23 May: Annual Parish Meeting followed by Annual Statutory Meeting

L Blackshaw  
Clerk

Signed .....  
Chairman

Date .....