

## Dunkirk Parish Council

### Minutes of meeting held at Dunkirk Village Hall on 20 February 2017

Present: John Peto, Jeff Tutt, Vaughan Howland, Daniel Brice, Paul Mellett, Steve Hitch, Phillippa Clarkson, Andrew Bowles, George Bobbin, Louise Blackshaw (Clerk)

Declarations of Interest: none

1. **Apologies:** None

2. **Notification of Additional Agenda Items:** Authorisation of revised EDF streetlight electricity contract (item 7c)

3. **Minutes of the previous meeting**

The minutes of the meeting held on 23.1.17 and the Planning Committee on 6.2.17 had been previously circulated and were signed as an accurate record.

4. **Matters arising from the previous minutes**

(a) Communications Policy

A draft communications policy was tabled. All councillors to review and return comments to Pippa Clarkson by 14 March.

(b) Football Field

A quote of £600 was received for clearing the rubble and other debris from the site and removal of the scrub alongside the current fence. In addition 13 hawthorn bushes need removing from the playing field side which were included in this price. It was proposed, seconded and unanimously agreed to accept the quote and go ahead with the work as soon as possible.

(c) Streetlights

The clerk was obtaining a quote from UK Power Networks for installation of a power supply for the proposed new light in London Road. In addition, a quote would also be obtained for connection of the two lights at the end of Courtenay Road which had never been connected to the electricity supply.

(d) Notice board

A budget of £300 was agreed for the purchase of a noticeboard to be installed inside the bus stop opposite Horselees Road. A suitable position within the bus stop to be identified.

(e) Litter Pick

Saturday 25 March had been agreed for the community litter pick. Swale Borough Council will be providing the equipment and will print posters to advertise the event. Details also to be put on the website, in the parish magazine and on notice boards.

5. **Matters for public concern**

(a) Highways Issues

Goddens Corner – additional signage has been installed.

Slip road from Gate Services to Foresters Lodge – signage/road markings to be followed up with Gary Gibbs.

(b) Footpaths, Hedges and Verges

Dawes Road/opposite Pottery Cottage – overhanging hedge to be followed up with Gary Gibbs.

Footpath at the end of Jezzards Lane blocked by a fallen oak tree. To be reported to PROW.

Hickmans Green footpath – update to be requested from PROW.

(c) Crime Update

The crime update for December (taken from the www.police.uk website) was tabled and noted. Contact details for the police community support officers had been received – there are currently three officers covering the Faversham wards.

Handrail – Staplestreet Road. The driver of the vehicle had been given a final 14 days notice to make the payment. No contact or payment had been received. It was agreed that the clerk should contact the police to advise how to pursue this with the driver's insurance company.

## 6. Planning

(a) Receive Decisions: None

(b) Consider Applications: No new applications.

16/501552/FULL - Winterbourne Wood Quarry, Jezzards Lane – a site meeting had taken place that day. It was felt to be a useful meeting which gave members of the planning committee who do not live in the area a better idea of the site and the narrow lanes nearby. The application will be considered at the next Planning Committee on 2 March.

(c) Planning Enforcement

Brotherhood Wood – a response had been received stating that a site visit to verify the ethnicity of the residents was being arranged. In addition Graham Thomas would be visiting the site regarding the count of caravans on site.

Mazoe – a response had been received stating that as the activity had been going on for in excess of 10 years, it would be immune from any enforcement action. The change of location of where the vehicles are parked would not have any bearing on this.

Maytree Nursery - John Peto had discussed this with the owner who had said that all plastics were disposed of correctly and he had the documentation to confirm this. The waste in the pond was still to be discussed.

## 7. Finance

(a) Finance Report

The report and monthly cash account had previously been circulated and were taken as read.

(b) Payments: The following payments were proposed, seconded and approved.

Cheque No.	Payee	Description	Amount	VAT	Total
1237	HMRC	PAYE for Clerk	£96.80	-	£96.80
1238	L Blackshaw	Clerk wages/office allowance	£406.75	-	£406.75
1239	L Blackshaw	Clerk expenses (postage & storage boxes)	£57.39	-	£57.39
1240	Zurich Municipal	Parish council insurance renewal	£488.85	-	£488.85

1241	Boughton PCC	Donation towards Chopra coffee morning	£15.00	-	£15.00
DDR	EDF	Streetlight Electricity (January)	£283.45	£56.70	£340.15
		TOTAL	£1,348.24	£56.70	£1,404.94

(c) EDF Streetlight Electricity Contract

The clerk had negotiated a revised contract with EDF with a more favourable tariff. The clerk explained the pricing and confirmed that it would be backdated to 1/11/16 when the price had increased. It was proposed, seconded and unanimously agreed to accept the contract on this basis.

**8. Neighbourhood Plan**

Jeff Tutt gave an update. The Conservation Area Reviews had been presented to Boughton Parish Council (as the proposed amendments were all within Boughton). There would be a public consultation commencing at the beginning of March.

**9. Correspondence**

The following items of correspondence had been received, and previously circulated by email:

23/1/17	Ricochet Ltd	The Repair Shop – New BBC2 show looking for sentimental items
31/1/17	KALC	Rural Police Update 30/1/17
30/1/17	KALC	Joint KALC/KFAS Information Event - Effective Partnership Working in Kent's Communities 2017 – 28/2/17
6/2/17	Helen Whately MP	News from your MP update
9/2/17	Andrew Bowles	Andrew Bowles January newsletter
9/2/17	Kent Tree & Pond Partnership	Tree and Pond Courses
13/2/17	KALC	Kent Rural Conference – 9/3/17
14/2/17	KALC	NALC Chief Executive's Bulletin
15/2/17	Kent Police	Local police community support officers contact details

Items tabled:

27/1/17	Faversham Town Council	Faversham & District Engagement Forum – next meeting 11 April 2017. It was agreed to continue to send a representative to these meetings.
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**10. Matters not on the Agenda**

**Date of Next meeting:** Monday 20 March 2017

L Blackshaw  
Clerk

Signed .....

Chairman

Date .....