

## Dunkirk Parish Council

### Minutes of meeting held at Dunkirk Village Hall on 18 April 2017

Present: John Peto, Jeff Tutt, Vaughan Howland, Daniel Brice, Paul Mellett, Steve Hitch, Phillippa Clarkson, George Bobbin, Louise Blackshaw (Clerk)  
1 parishioner  
Saleem Shamash & Richard Palmer (Arqiva) for item 1

#### 1. Former RAF Mast

Arqiva had asked to attend the meeting to present the parish council with their plans for a forthcoming planning application to install 3 further dishes on the mast which related to a new Emergency Services Network on behalf of the Home Office. Saleem Shamash outlined the proposal and answered various questions raised, mainly around safety of emission levels from the equipment on the mast, structural safety of the mast and restriction on weekend working.

Saleem and Richard were thanked for attending and left the meeting.  
The parishioner present also left the meeting.

The Chairman then formally opened the meeting.

Declarations of Interest: none

2. **Apologies:** Andrew Bowles

3. **Notification of Additional Agenda Items:** None

#### 4. Minutes of the previous meeting

The minutes of the meeting held on 20.3.17 and the Planning Committee on 3.4.17 had been previously circulated and were signed as an accurate record.

#### 5. Matters arising from the previous minutes

(a) Communications Policy

The final version will be circulated to be formally adopted at the next meeting.

(b) Football Field & Playing Field

Football Field - The clerk confirmed that the purchase of the additional piece of land from the Trustees of the Charles Dawes 1973 Settlement to widen the track to access the playing field was currently with the solicitors. She highlighted the items in the contract which would require the council to commit to.

Playing Field – two gates to be installed – the larger one (to be kept locked) to be used for machinery to access the site for maintenance, the second gate for pedestrian access. Regulations for width to allow wheelchair access to be checked.

A discussion took place on whether dogs should be allowed on the playing field. Pippa Clarkson proposed that no dogs should be allowed. The proposal was not seconded. Jeff Tutt then proposed that two signs be installed stating it was a childrens play area and dogs to be kept on a lead and dog waste bin to be used. The notice also to state that if the warnings are ignored then the parish council would take steps to ban all dogs. This was seconded and then agreed. Pippa Clarkson abstained. A budget of £150 for two signs was agreed.

(c) Streetlights

The clerk was still in the process of obtaining a quote from UK Power Networks for installation of a power supply for a new light in London Road. UKPN are not able to provide a quote for the connection of the last light in Courtenay Road as it is beyond their remit of 43m from the supply pole – a private feed would need to be obtained. A road closure would be required for the connection of the 2<sup>nd</sup> to last light in Courtenay Road – a quote has been requested before deciding whether to proceed.

(d) Notice board

The noticeboard has been delivered and will be installed inside the bus stop (near Staplestreet Road/Horselees Road).

**6. Matters for public concern**

(a) Highways Issues

Staplestreet Road – following the recent incidents with lorries using Staplestreet as a diversion and getting stuck, KCC had said they would arrange for the diversion signage when Brenley Corner is closed to be “beefed up”. In addition they proposed installing “Unsuitable for HGV” signs at each end of Staplestreet Road. It was agreed that Regulatory “No Lorries” signs at each end of Staplestreet Road would be more suitable as the warning signs are often ignored (and are not enforceable). The clerk to inform KCC.

Dawes Road – red and white safety posts/markers have still not been installed following works on the sheet piled section last year. To be followed up with KCC Highways.

Pothole blitz – any potholes to be reported asap so that they can be included.

(b) Footpaths, Hedges and Verges

Gate services – A resident had suggested fencing be installed along the footpath to enable pedestrian access and stop lorries parking. A similar idea had been suggested before to Highways England without any success. It was however agreed to contact them again and ask them to reconsider.

Draw Road – an email had been received from a neighbouring resident asking whether the parish council would allow him to move his fenceline leaving a 1.2m width and also tarmacking the path. The clerk to respond advising that the parish council do not own the land and are therefore unable to give this permission, and also remind him of the PROW application currently with KCC.

Footpath at the end of Jezzards Lane is still blocked by a fallen oak tree - update to be requested from PROW.

Dawes Road/opposite Pottery Cottage – overhanging hedge. Update to be requested from KCC Highways.

(c) Crime Update

The www.police.uk website was still showing January figures so there was no update to report.

Handrail – Staplestreet Road. The clerk is waiting for an update from the driver's insurance company regarding the claim for the cost of the replacement handrail.

## 7. Planning

### (a) Receive Decisions:

17/500121/FULL - Maytree Nursery Courtenay Road - Variation of condition 2 of SW/03/0986. Approved. It was noted that an amended plan had been uploaded to the planning portal showing the area for sale of ancillary items. Although the planning consent had covered the sale of ancillary items, it did not mention the sale of plants bought in from elsewhere and as it stands at the moment the planning consent only permits plants grown on site to be sold. The planning department and planning enforcement to be notified as the sale of plants bought in (mainly from abroad) had been the main concern when originally notified to SBC.

### (b) Consider Applications:

17/501703/FULL- Joan Beech Farm Rhode Common Road - Demolition of existing timber and corrugated-iron roofed sheds and erection of Stables, Workshop, and Carriage House. The plans were reviewed and it was agreed to record no objection to the proposal.

16/506316/FULL - The Old School London Road -Erection of 3 two storey terraced dwellings and 2 two storey semi-detached dwellings with on plot parking and associated works. Amended plans had been submitted showing revision to the access to the site. It was agreed to reaffirm the previous comments that the proposal is too dense and the buildings too high.

### (c) Swale Borough Council Planning Committee 27/4/17

16/506316/FULL - The Old School London Road – it was agreed that Jeff Tutt would speak on behalf of the parish council.

17/501100/FULL - 43 Horselees Road - Conversion of integral garage to habitable room with insertion of rooflights - it was agreed that Jeff Tutt would speak on behalf of the parish council.

### (d) Planning Enforcement

Moths Field – it has been reported that there are residents now occupying the mobile home and additional building work taking place. Planning enforcement to be notified.

Brotherhood Wood – recent burning at the site had been reported by nearby residents. This had been reported to the Environment Agency and Planning Enforcement.

### (e) Winterbourne Unilateral Undertaking

The planning consent for the recent planning permission included a Unilateral Undertaking, for the woodland and the areas immediately surrounding the proposed dwellings (excluding garden areas). This Unilateral Undertaking ensures the long term management of the area by an appropriate body to be kept as meadow and woodland copse in perpetuity. The developer had proposed that Kent Wildlife Trust be asked to manage the UU. This was discussed and agreed that they would be an appropriate body to take this on.

### (f) Red Lion Park

The clerk had been notified that there was one park home for sale. The owners are aware of their obligation to market it to Dunkirk residents in the first 3 months. There are however outstanding queries regarding the wording in the S106 agreement where SBC have said they expect the parish council to be involved in identifying potential purchasers. This was never the intention of the agreement (nor is it clear in the agreement) and the clerk is following this up with SBC.

## 8. Finance

### (a) Finance Report

The report and monthly cash account had previously been circulated and were taken as read.

(b) Payments:

The following payments were proposed, seconded and approved:

Cheque No	Payee	Description	Amount	VAT	Total
1244	Red17	Notice Board	£298.00	£59.60	£357.60
1245	HMRC	PAYE for Clerk	£96.60	-	£96.60
1246	L Blackshaw	Clerk wages/office allowance	£406.95	-	£406.95
1247	V Howland Transport	Work at playing field	£600.00	£120.00	£720.00
1248	PFL	Streetlight repairs (Courtenay Road, Woodside, Dunkirk Road North)	£820.25	£164.05	£984.30
1249	KALC	Annual subscription	£352.32	£70.46	£422.78
DDR	EDF	Streetlight Electricity (March)	£218.39	£43.68	£262.07
		TOTAL	£2792.51	£457.79	£3,250.30

**9. Neighbourhood Plan**

Amendments are currently being made to the draft plan.

**10. Correspondence**

The following items of correspondence had been received, and previously circulated by email:

31/3/17	KALC	NALC Chief Executive's Bulletin 11 - 24 March 2017
3/4/17	Helen Whately MP	Newsletter
6/4/17	KCC	Pothole Blitz update
6/4/17	KALC	NALC Chief Executive's Bulletin 12 - 31 March 2017
7/4/17	KCC	Surface Treatment Road Closures 2017 – Swale Area
9/4/17	Andrew Bowles	Newsletter
11/4/17	KALC	Village of the Year TV Programme
16/4/17	KALC	National Annual Playing Field Conference - 14/6/17

Items tabled:

April 2017	Faversham Town Council	Invitation to Mayor Making Ceremony
Spring/Summer 2017	CPRE Kent	Kent Voice
Spring 2017	CPRE	Countryside Voice

**11. Matters not on the Agenda**

Annual Parish Meeting – a representative from the Air Ambulance has agreed to be the speaker. The meeting is 22 May, 7.30pm.

**Date of Next meeting:** Monday 22 May 2017, 7.30pm – Annual Parish Meeting followed by Annual Statutory Meeting

L Blackshaw  
Clerk

Signed .....

Chairman

Date .....