

Dunkirk Parish Council

Minutes of meeting held at Dunkirk Village Hall on 18 September 2017

Present: John Peto, Jeff Tutt, Vaughan Howland, Daniel Brice, Steve Hitch, Phillippa Clarkson, Andrew Bowles (item 5b onwards), George Bobbin, Louise Blackshaw (Clerk)
1 parishioner

Declarations of Interest: Vaughan Howland & Daniel Brice – item 11

1. **Apologies:** Paul Mellett

2. **Public Session**

The parishioner present was invited to speak on the issues he wanted to raise.

Playing field – the relocation of the dog bin was questioned. It was explained that it was difficult to locate the bin elsewhere near the entrance to the track without obstructing the gates and the track to enable access by machinery used to mow the grass etc.

Speeding on Courtenay Road – the speeding along the residential stretch of the road appeared to becoming more frequent and he felt that the road humps were not adequate and suggested an alternative speed restriction measure should be considered. To be discussed later in the meeting when Andrew Bowles was present.

Streetlights – there were two streetlights out at the end of Courtenay Road, which had already been reported to the maintenance contractors for repair. One light was waiting for a replacement part.

3. **Notification of Additional Agenda Items:** Apsley Trust

4. **Minutes of the previous meeting**

The minutes of the meeting held on 21.8.17 and the Planning Committee held on 4.9.17 had been previously circulated and were signed as an accurate record.

5. **Matters for public concern**

(a) Playing Field

Dog fouling signage had been installed. Goal posts were being investigated. The disused cabin on the site was discussed - despite a previous request to the off road car club it had not been removed. The clerk to write to the club to request its removal.

(b) Highways Issues

Speeding on Courtenay Road. A change to the road humps to a different speeding control was discussed. Andrew Bowles agreed that he would investigate further with KCC.

The water leak outside Remus on London Road had been repaired but was still leaking – the Clerk to follow up with South East Water.

Staplestreet Road – The route has now been removed from the Freight Watch mapping system and no longer directs HGVs along Staplestreet Road. The road sign at the Thanet Way end has still not been moved. This will continue to be chased.

Courtenay Road/London Road – road sign had been damaged and broken. KCC Highways are aware.

A skip on London Road had been overflowing for some time and did not appear to be emptied or removed. To be investigated and reported.

A2 road repairs – the clerk had received a response from Highways England who had explained that the repairs were temporary to make the road safe and a more permanent repair was scheduled for December.

Repairs to Gate Services slip road - delineators were scheduled to be installed by 14 October.

(c) Road Naming – London Road/Canterbury road

The incorrect name had been reported to Ordnance Survey who confirmed that they would refer it to their technical department, they also confirmed that the sat nav companies do not use OS for their mapping and tend to use Googlemaps as their source. The Clerk has also reported this to Googlemaps.

Swale Borough Council had confirmed that they would not be able to provide a street name sign until April 2018 as the budget for the current year was fully committed. The cost of supplying and installing a sign was £136.25 per sign. As there were no residential properties with a postal address of Canterbury Road, it was proposed, seconded and approved that the parish council would pay for the supply and installation of 3 street name signs at a cost of £408.75 which would enable the signs to be installed sooner than April 2018. The location of the signs to be decided.

(d) Footpaths, Hedges and Verges

Footpaths – Highview Close/St Pauls Crescent was damaged and had been reported to KCC Highways.

Scoggers Hill – the hedges had not been cut back despite letters to the landowners. It was agreed that the clerk would inform KCC Highways – they could then arrange to have the hedges cut and charge the cost to the landowners.

Hedges along Dawes Road/Staplestreet – the Staplestreet Road end had now been cut. KCC Highways were contacting the other landowner.

(e) Crime Update

Vaughan Howland reported that there had been a recent incident at Brotherhood Wood where the police had been involved. It was not known what the incident was.

The parishioner present left the meeting.

6. Planning

(a) Receive Decisions: None

17/503473/FULL - Knightsbridge London Road - Proposed front and rear extension along with internal alterations. Approved

17/503906/FULL - 65 Courtenay Road - Single storey rear extension. Approved.

(b) Consider Applications:

17/503524/FULL- Christchurch House - Conversion of garage into habitable space, erection of two storey rear extension, two storey double height conservatory, two storey side extensions, creation of front porch canopy.

The plans were reviewed and it was agreed to record no objection to the proposal, however it was suggested that the water authorities be consulted as it was known that there was a cast iron pipe next to the garage.

17/504557/FULL-Land Adjacent 28 Horselees Road-Erection of 2 chalet style dwellings (resubmission of 17/502231/FULL).

The plans were reviewed which showed the access to both properties was now from the track behind rather than Horselees Road. It was disappointing that the resubmitted application form still showed that there were no trees on the application site despite the parish council commenting on the two mature bramleys in the previous application. It was therefore agreed to record an objection to the proposal due to the potential loss of these trees.

17/504664/FULL - 36 Woodside - erection of a single storey side extension to residential dwelling to accommodate garage with loft space over and alteration to existing garage to create new utility and family room. Change of use of woodland to residential garden and extinguishment of public right of way.

The hard copy plans had not yet been received so it was agreed to defer this to the Planning Committee on 2 October.

(c) Outstanding applications

16/506316/FULL - The Old School London Road - Erection of 3 two storey terraced dwellings and 2 two storey semi-detached dwellings with on plot parking and associated works. Amended Drawings. This had been considered by Swale Planning Committee on 14 September who had agreed to a site visit which had since been arranged for 2 October. The application will then be determined at the planning committee on 12 October.

16/505251/SUB - Land To The Rear Of 7 Horselees Road - Submission of details pursuant to planning conditions. Condition 6 (surface water drainage) had not yet been discharged. The clerk to find out the latest position.

(d) Appeals

17/500117/ENF - Land at Scoggers Hill - Appeal against Enforcement Notice for Change of Use without planning permission. The appeal is proceeding on ground (b) only (that the breach of planning control alleged has not occurred). Comments would be submitted to PINS by the deadline of 22 September.

17/500755/OUT - Land adjoining Sydney Cottage, Dunkirk Road South - Appeal against refusal of outline planning permission for erection of dwelling. Comments to oppose this appeal would be submitted to PINS by the deadline of 20 September.

(e) Planning Enforcement

Graham Thomas had provided an update on the outstanding cases which had been circulated prior to the meeting. The clerk to continue to chase for updates.

7. Finance

(a) Finance Report

The report and monthly cash account had previously been circulated and were taken as read.

(b) Payments:

The following payments were proposed, seconded and approved:

Payee	Description	Amount	VAT	Total
L Blackshaw	Clerk wages/office allowance	£406.75	-	£406.75
HMRC	PAYE for Clerk	£96.80	-	£96.80
PKF Littlejohn	Limited assurance review of Annual Return for year ended 31/3/17	£100.00	£20.00	£120.00
EDF	Streetlight Electricity (August)	£218.48	£43.70	£262.18
	TOTAL	£822.03	£63.70	£885.73

(c) Conclusion of Annual Return for year ended 31 March 2017

The Clerk reported that the Annual Return had been returned with no issues to report. A copy of the Return is shown on the website and noticeboard.

8. Neighbourhood Plan

The documents had been reviewed again by the team and would shortly be sent to Swale Borough Council to review the draft plan before public consultation.

9. Correspondence

The following items of correspondence had been received, and previously circulated by email:

31/8/17	KALC	Swale Area Committee Agenda – 11 Sept
1/9/17	KCC	Kent Highways Parish Seminar – 1 Nov 2017. Paul Mellett had volunteered to attend.
1/9/17	Swale Borough Council	Smart Towns Presentation – 19 Sept 2017
12/9/17	Andrew Bowles	Monthly Newsletter August
13/9/17	KALC	Highways England consultation - M2 Junction 5 improvements scheme

10. Matters not on the Agenda

Apsley Trust – Phillippa Clarkson reported that the Trust would be meeting in November to consider nominations for donations and asked for everyone to think of possible nominees. A piece to be put in the community magazine and website/noticeboard.

Jeff Tutt handed over receipts for dog fouling notices and postage for appeal documents which would be paid at the next meeting.

11. 16/505118/OUT - Land North Of Canterbury Road

Appeal against refusal of outline planning permission for mixed use development comprising up to 77 residential dwellings

Vaughan Howland and Daniel Brice declared an interest in this item and left the meeting.

The Public Inquiry was due to start on Tuesday 26 September. The proof of evidence had been submitted to the Inspector. John Peto & Jeff Tutt will be representing the parish council at the Inquiry.

Date of Next meeting: Monday 16 October

L Blackshaw
Clerk

Signed

Chairman

Date