

## Dunkirk Parish Council

### Minutes of meeting held at Dunkirk Village Hall on 18 June 2018

Present: Jeff Tutt (Chair), Philippa Clarkson, Vaughan Howland, Steve Hitch, Daniel Brice, Julie Coleman, George Bobbin, Andrew Bowles, Louise Blackshaw (Clerk)  
One parishioner (item 1)  
Clifford Construction – Jason Clifford, Martin Newcombe (agent) and one parishioner (item 2)

#### 1. Denstroude Lane

One parishioner present had asked to speak on this. She explained that she was concerned about the condition of the road surface along Denstroude Lane and also the speed of traffic. She suggested that white lines be put along the edge of the road to show the road edge. She had also been in touch with CPRE who had advised that local authorities were able to designate “quiet lanes”. Part of the road is within Canterbury City Council boundary. The parishioner confirmed that she was also speaking to neighbouring parish councils to gain their support. The parish council agreed that they would discuss further and take the matter up with KCC Highways.

#### 2. Winterbourne Quarry

Jason Clifford had asked to attend the meeting with his agent at the suggestion of Steve Hitch. Jason was disappointed with the objection submitted by the parish council regarding the new S106 agreement which was proposed as part of this application. He stated that he was working hard to keep the parish council and local neighbours informed of his plans and works taking place. He was also working with Swale Planning Department who had advised him on submitting the management plan and new S106 agreement.

Martin Newcome (agent) explained the content of the management plan. He also stated that the plan would be phased, starting by getting the management plan going, then later formation of a management committee, culminating in possibly a lease to an organisation such as RSPB/KWT. The first step was to initiate the management plan.

Jeff explained that the council were representing the views of parishioners who had objected to development on this site over the years. The Unilateral Undertaking had helped to put parishioners minds at rest to ensure the woodland would be protected in perpetuity by being managed by an outside body. He confirmed that there was no objection to any of the other changes to the houses and relocation of the lake, but the change in the UU for the management of the woodland to the landowner (ie Jason) was a concern as there would not be any control over this once the property and woodland was sold on at a later date.

Jason asked whether the parish council could come to some agreement on the UU. And withdraw their objection. As this was the only point holding up the application.

The Chairman confirmed that the parish council would discuss this further in the formal meeting and make a decision on any further comments to be made to Swale.

Jason, his agent and the parishioner then left the meeting.

The Chairman formally opened the meeting.

Declarations of Interest: None

3. **Apologies:** None

4. **Notification of Additional Agenda Items:** Footpath ZR533, Woodside (item 6b), Verge adjacent Mast (item 6b)

## 5. Minutes of the previous meeting

The minutes of the annual statutory meeting held on 21.5.18 and the Planning Committee on 4.6.18 had been previously circulated and were agreed and signed as an accurate record.

## 6. Matters for public concern

### (a) Highways Issues

Denstroude Lane – the poor road surface and condition of the road were discussed and agreed to arrange a site visit with Gary Gibb (KCC Highways) as a first step.

Leaning trees near Woodsend Cottage – these have now been cut back.

### (b) Footpaths/Verges/Hedges

#### Proposed stopping of unofficial path and extinguishment of ZR533, Woodside.

An Order and Notice for the stopping of the unofficial path and extinguishment of ZR533 had been received. It was agreed to continue to confirm the previous comment that the parish council were in agreement providing there were no other objections.

Verge adjacent Mast Site – a quote of £200 had been received from the grass cutting contractor to cut back and clear his area. Two residents had agreed to keep the area tidy once it was in a more manageable condition. It was proposed, seconded and agreed to accept the quote. The clerk to confirm with the contractor.

ZR531 Berkeley Close – this was being cleared by KCC.

Railings near bustop on Boughton Hill – these had been damaged for some time. It was confirmed that they were on the list for repair with KCC. A reminder to be sent to KCC Highways.

Boughton Hill – there was one area with brambles/weeds and trees covered in ivy. KCC Highways to be notified as it was believed that this piece of land was within their ownership.

### (c) TPOs

A request had been submitted to SBC for a blanket TPO for the remaining woodland in the parish which did not already have TPOs.

There was concern about the quality of work undertaken in Holly Hill Wood where trees had been cut. This was being reported to the Forestry Commission.

### (d) Streetlights

A quote of £250 per unit had been received from the contractor to upgrade lights to LEDs. It was proposed, seconded and agreed to go ahead with upgrading the lights in Berkeley Close (x4), St Pauls Road (x3), Horselees Road (x3), Woodside (x5).

### (e) Crime Update

Jeff Tutt tabled two updates from Kent Police which had been presented at the recent KALC meeting. It was confirmed that extra officers were being recruited and that the rural policing team would be increased.

## 7. Planning

(a) Receive Decisions: None

(b) Consider Applications: None

(c) Planning Enforcement: No updates had been received.

(d) Winterbourne Quarry

The proposed S106 agreement was discussed further. It was agreed that it was important to continue to ensure the woodland area was protected. It was suggested that an additional agreement to ensure that the woodland management passed to an outside body such as Kent Wildlife Trust or RSPB to ensure the woodland was protected in perpetuity may be a solution. Andrew Bowles agreed to follow up with Swale legal & planning departments with Jeff Tutt.

(e) Brotherhood Wood - 17/502338/FULL

Jeff Tutt explained that it was not possible for the parish council to take the complaint regarding the legality of the decision made by the planning committee to the Ombudsman.

A poll had been undertaken putting a number of questions to parishioners using the 'Wednesbury Unreasonable Test'. These question included whether parishioners felt it was reasonable to increase the number of caravans on the site to the levels suggested, and whether they felt the living accommodation, toilet and washing facility provided for each family was acceptable. The overwhelming conclusion of this poll was that the decision is unreasonable, wrong and perverse from the parishioners' point of view.

After further discussion it was proposed, seconded and agreed to formally request that Swale Borough Council uses their powers under S97 of the Local Government Planning Act to revoke the decision.

## 8. Finance

(a) Finance Report

The report and monthly cash account had previously been circulated and were taken as read.

(b) Payments: The following payments were proposed, seconded and approved:

Cheque No	Payee	Description	Amount	VAT	Total
1316	L Blackshaw	Clerk wages/office allowance	£425.45	-	£425.45
1317	HMRC	PAYE for Clerk	£101.20	-	£101.20
1318	Prime One Maintenance	Streetlight maintenance	£149.45	£29.89	£179.34
1319	G Doy	Grass cutting contract	£58.00	-	£58.00
1320	Wendy Tait-Mayfield	Donation for Annual Parish Meeting talk	£100.00	-	£100.00
DDR	EDF	Streetlight Electricity (May)	£218.65	£43.73	£262.38
		TOTAL	£1052.75	£73.62	£1126.37

## 9. General Data Protection Regulations (GDPR)

The format of councilor email addresses was discussed. It was felt that an @dunkirkpc.org.uk address would be better than, say, a gmail address. This however meant that there was a cost involved as this would need to be added to the contract with the existing provider.

It was proposed, seconded and agreed to upgrade the current service to provide 10 x 1GB mailboxes at a cost of £160 per annum. The following additional payment was authorised.

Cheque No	Payee	Description	Amount	VAT	Total
1321	Namesco Ltd	10x 1GB mailboxes to enable councillor email addresses	£160.00	£32.00	£192.00

**10. Neighbourhood Plan**

Further amendments were being made to the plan before submission to Swale Borough Council.

**11. Parish Councillor Vacancy**

There had been no response to the vacancy.

**12. Feedback from KALC Swale Area Committee**

Jeff Tutt reported on the recent committee which he had attended. He also reported that he had been appointed to the Finance & General Purposes committee and was a representative on the Swale Joint Transportation Board.

**13. Correspondence**

The following items of correspondence had been received, and previously circulated by email:

24/5/18	KALC	Swale Borough Local Plan Review - Expert opinion meetings - Rural Communities
1/6/18	KALC	GDPR - Conference for Elected Members (28/6/18)
6/6/18	Andrew Bowles	Monthly newsletter

The following items were tabled:

7/6/18	Swale Borough Council (Andrew Bowles)	Swale Borough Council Corporate Plan 2019-2022 The Clerk to confirm meeting.
12/6/18	Carers Support	Request for donation. It was agreed not to make a donation as it was out of the parish and the budget had already been spent for the year.

**14. Matters not on the Agenda**

Former RAF Mast site – it was reported that work had been taking place on the mast, some of which had been the previous weekend where residents had been disturbed by shouting between the workman. The clerk to contact the owners to report this and find out why weekend working was taking place. A resident had asked that as it was listed, whether English Heritage or Swale Borough Council should be checking what work was taking place. It was noted that English Heritage or Swale would not have the resources to check every listed building in this way.

**Date of Next meetings:**

Monday 2 July 2018 – Planning Committee  
Monday 16 July 2018 – Full Council

L Blackshaw  
Clerk

Signed .....  
Chairman

Date .....