

Dunkirk Parish Council

Minutes of the meeting held At Dunkirk Village Hall at 7.30 pm
On Monday 20th July 2020

Covid social distancing precautions being followed in line with the Risk Assessment posted to the website.

AGENDA

Any Declarations of Interest by members present to be made at the commencement of the meeting. NONE

1. Apologies for absence. Andrew Bowles, Alasdair Gould, Tim Valentine

Present – Jeff Tutt (JT) Chair, Julie Coleman (JC) Vice Chair, Daniel Brice (DB) Steve Hitch (SH)
Kevin Kemp (KK)

Three members of the public in attendance

2. Minutes of the previous meeting

There have been no meetings since March, and as the clerk/ RFO resigned very recently it hasn't been possible to access or update the minutes or website

- 3.. Matters for public concern
NONE

4. Highways Issues:

- a. Ongoing Traffic Issues in Dunkirk and Boughton
Local road closures have been notified but nothing in Dunkirk of concern

- b. Footpaths, Verges & Hedges

Dunkirk Rd North – resident has asked for dog bin at the bottom of the steps and footpath.
Lots of dog poo bags in trees.

JT to write to Swale with request for a dog bin

- c. Streetlights

Nothing reported

- d. TPO's

No notifications

5. Planning: Receive decisions * 1st May 2020 to 14th July 2020 * Approved:

20/501450 Erection of a single storey 3 bay car port. Foresters Lodge Farmhouse London Road
Dunkirk Faversham Kent ME13 9LG

20/501226 Erection of a stable block. The Old School London Road Dunkirk Faversham Kent ME13 9LF

NOTE: No hard copies of plans have not been sent through from Swale

6. Consider applications:

20/502759 Erection of a two-storey side and rear extension and a carport and first floor side extension.
Pottery Cottage Dawes Road Dunkirk Faversham Kent ME13 9TP Comments by 23rd July 2020

DPC Concerns

Overly large development on both sides of existing house

Modern new build joined to historic and attractive original build, needs to be in keeping

Access points on bend on Dawes Road have been disputed before and are still in use

Will be converted in future to two dwellings??

As it stands DPC oppose the development

20/502364 Conversion of garage into a habitable room to create a larger kitchen area, including replacement of garage door with a window and installation of a sky light to existing flat roof.
42 Berkeley Close Dunkirk Faversham Kent ME13 9TR Comments by 28th July
2020

Comments

In principle DPC are opposed to conversion of garages as it impacts on extra parking on an already heavily congested road where there are few passing points, bends and junctions where it is difficult to see. Limited space on remaining driveway for a car

5 Fernleigh close

Removal of carport. Previous application to change of accommodation to allow disabled access 2013

Applicant wishes to remove the carport to make the property more saleable

Very little information from Swale

NO OBJECTION

Horselees Rd development

We have commented previously, and the issues highlighted by DPC still stand.

DPC have made objections but can make formal representation at virtual meeting on 23rd July

JT to be on conference call with Swale and to put forward DPC objections

Planning Enforcement: Goddens Corner, awaiting written appeal. Committee on 23rd

At this point JT stood down as Chair and took over as Temp Clerk and RFO to present finances

JC became temporary acting chair. Voted for unanimously by council

7. Finance

a. Finance report

JT presented finance report, previously circulated by email

Reported that outgoing clerk had done virtually nothing since taking up the post, but JT was able to get everything up to date for the meeting from April to June/July

b. Approve payments

Approved payments to:

Prime One Maintenance (Street Lamps)

Grass Cutting Contract

Eon Electricity

ICO GDPR Compliance

CPRE

Kent Playing Fields Association

c. Audit

7.c.1 DPC is exempt from the Limited Assurance Review as turnover is below the limit of £25,00 gross income or expenditure.

Chair and acting RFO signed and dated the appropriate forms

Council approved the Annual Governance statement, signed by Chair and acting RFO

Council Approved the Accounting statement for 2018.19

Signed by Chair and acting RFO

See note below

Auditor David Buckettt visiting JT 21st July 2020 to carry out audit

David Buckett has already flagged up that the asset figure of DPC may change by minimal amount, and therefore there may be a minor alteration in the figures at audit. Council agreed this was acceptable.

It was noted that the clerk had not reclaimed the VAT refund to the council for last year

JT resumed office as Chair

8. Formally note Richard's resignation as clerk. Discuss appointment of a new clerk

JT needs to notify KALC that Richard has resigned and replace the advert on the KALC website.

Also, JT to approach local clerks to see if any of those may act temporarily or take on DPC as an additional responsibility

KK was not happy with emails that have been circulated by parties outside DPC and felt they contravened GDPR and were sometimes personal and libellous

KK had approached KALC for information but received no response.

We need a clerk and have vacancies for councillors

KK has brought a neighbour along to listen to the meeting, he will send in an application to become a parish councillor

9. Reports from Ward Councillors
Not present, no reports submitted

10. Swale KALC

Zoom meeting to be held for people to come forward to these posts

Proposals for the following required: Chairman, Vice-Chairman, Secretary, General Purposes Committee (5 vacancies), JTB (3 posts – Sittingbourne Sheerness & Faversham), PCC Delegate, KCRP rep, KALC Executive Committee, Standards Committee.

JT is currently vice chair of the Swale Area committee and has been encouraged to apply for Chair position. Council supported this if JT willing to stand

Also, JT holds post on JTB and would be happy to stand for a further term

KK proposed JT for Chair, General Purposes Committee member and member of JTB, unanimous

10. Correspondence
None that we know of although there may be something in boxes handed over by clerk.
Deferred to next meeting

11. Matters not on Agenda (for information only)

DB has noticed new driveway and gate in Dawes Road quite close to the junction with Staplestreet. Jeff thought this was Hernhill. DB to take photos and report back

KK noted: Fly tipping on slip road from Harbledown. Can be reported through mobile phone app
Brotherhood wood, burning tyres or oil on Friday, smoke across roadway

Rat problem between Red Lion and caravan park entrance. Should be sorted by Southern water if they are coming up a foul water drain. KK to report

Dates of next meetings

Planning Committee	TBA
Full Council	TBA

Meeting closed at 8.50