

Boughton and Dunkirk Neighbourhood Plan
Minutes of meeting held on
10 October 2014 at 8.00pm

Present: Jeff Tutt (Chair), John Peto, Terry Fitchett, Julian Owen, Frances Holliday, Peter Williams, Louise Blackshaw (Secretary)

1. Apologies

Apologies were received from: Philip Coulson, David Datlen, Julie Datlen, Kate Gooding, Mike Sixsmith, Ian Hird, Pat Goode, Annette Garner, Claire Dethier

Jeff Tutt agreed to Chair the meeting and welcomed everyone.

2. Minutes of Previous Meeting and Matters Arising

The minutes of the meeting held on 8.9.14 had been previously circulated and, with the amendment of a minor spelling error, were agreed and signed as an accurate record.

3. Housing Needs Survey

The survey is currently being printed and will be ready for distribution the following weekend. Two prizes of meals at the Red Lion and White Horse had been agreed. The closing date for return of the survey is 8/11/14. The survey will also be available online via the website.

4. Professional Advice

Appointment of planning consultant

Interviews with two consultants had taken place and the role had been offered to Catherine Hughes from Catherine Hughes Associates, Chartered Planning Consultants. An initial meeting had taken place with her and she had made suggestions on key areas to concentrate on which had come out of the questionnaire - Housing, especially for the elderly and affordable housing for local people; traffic and parking; community facilities. Need to look at how the neighbourhood plan will relate to the SBC Local Plan (which is still being developed itself)

Catherine's initial proposal exceeded the limited budget available, and therefore the list of tasks which she will undertake will be revised. A further meeting with Catherine is taking place in two weeks time to discuss this, at which time the timeline will be revised.

Grant for Direct Support from Locality and Planning Aid England

We had been successful in obtaining direct support from Planning Aid England – Stella Scrivener will provide planning advice and support for 9 months until June 2015. They are also able to provide assistance with engaging the Gypsy and Traveller community as part of the plan preparation.

The work of the two consultants needs to be co-ordinated so that they work alongside each other and do not overlap.

5. Finance

There had been no expenditure or income since the last meeting.

6. Any Other Business

Areas for development – we need to look at areas of land which can be included in the plan for possible development and start to approach landowners. It was agreed that the first step should be to plot on a map areas which can definitely be excluded e.g. areas with TPO etc.

7. Date of Next meeting

The next meeting to be held on Thursday 23 October, 8pm at the Queens Head.