

Boughton and Dunkirk Neighbourhood Plan
Minutes of meeting held on
20 January 2015 at 8.00pm

Present: Jeff Tutt (Chair), John Peto, Terry Fitchett, Julian Owen, Jane Owens, Jonathan Harris, Pat Goode, Julie Datlen, Norman Godden, Linda Godden, Henry Bryant, Heather Bryant, David Clayson, Louise Blackshaw (Secretary)

1. Apologies

Apologies were received from: Annette Garner, Mike Sixsmith, Peter Williams, Ann Barnwell

Jeff Tutt chaired the meeting and welcomed everyone.

2. Minutes of Previous Meeting and Matters Arising

The minutes of the meeting held on 16 December had previously been circulated and were signed as an accurate record.

The notes from the Site Assessment Workshop held on 17 January had been circulated. It was felt to be a very successful day, with everyone having a clearer idea of what needs to be looked at when assessing the sites put forward.

3. Call for Sites

JT tabled first draft of letter to landowners and the form they are to complete giving details of the site they wish to put forward. The proposed closing date is 28 February. The draft has also been sent to Swale Borough Council for their approval.

Once the information is returned the site assessments can get underway.

As well as sending the letter to known landowners, the call for sites is to be advertised in the parish magazine and on the website.

4. Update from Planning Consultants

A date for the next meeting with Catherine Hughes is to be arranged. This will take place once details from the parking survey and the call for sites are known.

Stella Scrivener from Planning Aid England will be running a workshop on Policy Writing on 18th February.

5. Timeline

JT will circulate the latest timeline.

6. Finance

Julie Datlen gave an update on the funds in the bank account.

7. Funding

An application for a bridging grant from Community Development Foundation for an additional £520 has been approved. This takes us to the maximum of £7000 available until 31/3/15. It is not yet known what funding will be available from CDF from April onwards.

Jeff Tutt has approached Andrew Bowles to see whether there is any funding available from KCC.

Jeff Tutt is still pursuing whether any funding is available from SBC (via Jerry Lewin), in particular to pay for planning consultant fees.

8. Fundraising

A Band and Quiz night fundraising event is being arranged for 7 March.

9. Correspondence

None.

10. AOB

Boughton Park Supporters had confirmed that they want to work with the Neighbourhood Plan group on any proposed development/enhancement of sporting facilities.

Facebook – the Facebook site is now up and running.

Peter Willaims – survey around both parishes – 3 weeks time will have finished.

Local Community Organisations - Peter Williams expected to have completed his survey of groups within the two parishes within three weeks.

11. Date of next meeting

18 February, 7pm
TBA

Policy Writing Workshop
Neighbourhood Plan monthly meeting