

Dunkirk Parish Council
www.dunkirkpc.org.uk

**Minutes of Annual Statutory Meeting of the Council
held via "Zoom" at 7.30pm on 4 May 2021.**

Present:

Parish Councillors: Jeff Tuff (JT) Chair, Julie Coleman (JC) Vice Chair, Steve Hitch (SH), Daniel Brice (DB), Kevin Kemp (KK) and Matthew Bullen (MB) clerk to Dunkirk Parish Council

Ward Councillor: Alistair Gould

County Councillor: Andrew Bowles

5 members of the public

Declarations: Any Declarations of Interest by members present to be made at the commencement of the meeting: None declared

1. Apologies for absence: Apologies received from Councillor Jason Clifford and Ward Councillor Tim Valentine

2. Elections:

- a. **Chair** Jeff Tutt was proposed, seconded and agreed unanimously
- b. **Vice Chair** Julie Coleman was proposed, seconded and agreed unanimously

3. Declarations of Acceptance of Office

The Chair and Vice Chair signed declarations of acceptance of office.

The Chairman formally opened the meeting.

4. Appoint members to committees

Planning Committee – a motion for the existing members of the committee; Jeff Tutt (Chair), Julie Coleman (Vice Chair), Steve Hitch and Daniel Brice was proposed, seconded and agreed unanimously.

5. Review any vacant positions

SH confirmed that it was his intention to resign as a Councillor in the near future, after 4 years service to the Council. JT acknowledged his wishes and expressed his sincere thanks to SH for all the work and support he had given to the Council and the residents of Dunkirk during his time as councillor.

The Clerk confirmed that prior to this meeting there was one vacancy on the council which had been advertised previously and that there had recently been an expression of interest in joining the council from two residents of the village. In view of this, the Clerk had written to Swale Borough Council to inform them of the position and to seek further guidance to ensure a proper process was followed to elect a new member to the Council.

Following the announcement made by SH, the Clerk advised that he would contact Swale once more to confirm the updated position and seek further guidance accordingly.


17/5/21

6. Matters not on Agenda (for information only)

None.

The meeting was closed by the Chair at 7.39pm

Date of next meeting:	Full Council:	17 May 2021
	Planning committee:	7 June 2021

Matthew Bullen,
Clerk for Dunkirk Parish Council

DRAFT

Present:

Parish Councillors: Jeff Tutt (T) Chair, Julie Coleman (C) Vice Chair, Steve Hitch (SH), Daniel Bice (DB), Kevin Kemp (K) and
 Matthew Bullen (MB) Clerk to Dunkirk Parish Council
 Ward Councillor: Alistair Gould
 County Councillor: Andrew Bowles
 2 members of the public

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