

**Dunkirk Parish Council**  
**Minutes of Planning Committee meeting held at Dunkirk Village Hall on**  
**6 June 2016**

Present: Jeff Tutt, Steve Hitch, Vaughan Howland, Daniel Brice, Louise Blackshaw (Clerk)  
1 parishioner

Declarations of Interest: None

In the absence of the Chairman, Jeff Tutt chaired the meeting.

1. **Apologies:** John Peto

2. **Notification of additional agenda items:** None

3. **Willow Cottage, London Road**

Application 15/510006/FULL – Two storey side extension. The parishioner present expressed his concern at the length of time his application was taking to determine. He had been asked to amend the plans and provide other information such as roof tiles. This had all been submitted to Swale but he has not heard anything regarding committee meeting date, a request for an extension or an explanation for the delay. It was suggested he write to James Freeman to set out his dissatisfaction. He thanked the parish council for the support they had given. The parishioner left the meeting.

4. **Receive Decisions**

16/502741/FULL - Denstroude Cottages, Denstroude Lane - Demolition of front entrance and rear covered link and the construction of new side entrance. Erection of a two storey rear extension with a single storey link to existing garage. Conversion of garage to living area. External alterations including alterations to fenestration with the addition of glazed balustrade to first floor doors. Approved.

5. **Consider Applications**

16/504215/FULL - 55 Horselees Road - Erection of a single storey rear extension. It had been pointed out by a nearby resident that the extension is already being built before consent has been obtained. The plans were reviewed and it was agreed to support the application, noting that it is a retrospective application.

6. **Review of outstanding applications**

The outstanding applications were reviewed and it was noted that the majority were over the statutory 8 week time limit for determination. Some applications are more complex and need additional time, however in view of the comments made by an applicant earlier in the meeting and that applications consistently go over the time limit, it was agreed to write to James Freeman & Graham Thomas to ask for their confirmation that this is not an ongoing trend.

7. **Any Other Business**

Dunkirk Churchyard: A complaint had been received regarding wild orchids and other protected species in the Churchyard which had been cut and stating that any damage knowingly caused was a criminal act. This had sparked several other complaints of a similar nature. This was investigated immediately and the contractor asked not to continue cutting until it had been determined what was growing in the Churchyard. A response was sent to the complainant suggesting a site meeting to establish what areas need to be protected.

The Council had separately been advised of wild orchids growing on a piece of ground on London Road. The contractor has been made aware and asked not to cut until the orchids have bloomed.

Date of Next meeting: Monday 20 June – Full Council  
Monday 4 July – Planning Committee

Signed ..... (Chairman)

Date .....