

**Dunkirk Parish Council – Full Council Meeting**  
**Minutes of meeting held at Dunkirk Village Hall 7.30pm 16 August 2021**

**Present:**

Parish Councillors: Jeff Tuff (JT) Chair, Julie Coleman (JC) Vice Chair, Kevin Kemp (KK) and Jason Clifford (JCL)

**Declarations:**

Any Declarations of Interest by members present to be made at the commencement of the meeting: None

1. **Apologies for absence** – Cllr Brice, County Councillor Lehmann, Ward Councillor Gould. The clerk was also unavailable for the meeting.
2. **Appointment of Dr. Nicola Smith to the office of Councillor and signed declaration of acceptance** - Nicola (NS) signed a document of acceptance to the council and was welcomed. She was advised to attend the Dynamic Councillor course as soon as she could
3. **Minutes of the previous meetings of Full Council 19 July 2021 and matters arising** - The minutes were approved as a true record of the meeting - unanimous
4. **Matters for public concern:**
  - a) Highways Issues
    - i. Correspondence re: 30mph sign on Boughton Hill  
The sign at the top of Boughton Hill has broken and been removed. DPC are to look in to a replacement. Cllr Lehman has pledged £800 towards the cost of a replacement. **ACTION JT:** Cllr Tutt to obtain quotes and specifications of a replacement
    - ii. Creation of Highways Improvement Plan and consideration of matters to be included  
Council agreed to put together a highways improvement plan to highlight problem areas within the village  
**ACTION MB:** clerk to coordinate in conjunction with councillors
  - b) Footpaths, Verges & Hedges
    - i. Review of existing grass cutting arrangements at Junction of London Road and Canterbury Road  
DPC will review the grass cutting regime for 2022 in line with encouraging pollinators and the KCC “Plan Bee”.  
Hedges on Staplestreet road are of concern and residents have been approached but not all hedges have so far been cut back. Letters may need to be sent if they continue to be dangerous
  - c) TPOs  
Poundfall Wood has been purchased by Tuition Extra (Kent) Ltd who have submitted a pre-application summary of their plans. Cllrs to read the pre application and discuss at the next meeting.
  - d) Streetlights – nothing to report
  - e) Playground Equipment and Safety Surfacing
    - i. Review of possible improvements to playing field  
DPC is looking in to putting play equipment into the playing field. NS to draft document to let villagers know the Council’s proposals and to gain feedback as to how best to use the space – **ACTION NS**
5. **Planning:**
  - a) Received decisions:
    - i. 21/502745/FULL | Erection of a two storey side extension. | Red Lion London Road Dunkirk Faversham Kent ME13 9LL – **GRANTED**
    - ii. 21/502317/FULL | Change of use of a residential property (C3) into a residential institution (C2). | 59 Horselees Road Boughton Under Blean Faversham Kent ME13 9TE – **WITHDRAWN**

b) Consider applications:

21/502877/FULL | Erection of 1no. detached dwelling house with associated access, parking and landscaping. | Land Adjacent To 72 Courtenay Road Dunkirk Kent ME13 9LH – **AMENDED**

It was agreed unanimously that the amendments have no bearing on the Council's original decision to support the application

c) Pre-planning advice – amendments to previous application:

1 Rhode Common Cottages, Selling, Faversham, Kent. ME13 9PT

DPC is unable to make further comment until a new application is submitted

6. **Finance:**

a) Finance report

Payment invoices and work done were discussed and the ongoing budget reviewed as on target

b) Approve payments

Cllrs agreed to make payments as detailed by the clerk - proposed by KK, seconded JCL and carried unanimously

7. **Update on casual vacancies to the Parish Council and introduction from applicant**

Mr Greg Hewett introduced himself to the council

8. **Agree a date for the Parish Council's litter pick**

DPC agreed the date of Sunday 5<sup>th</sup> September

9. **Queen's Platinum Jubilee Celebrations 2 June 2022 – consider options for beacon lighting ceremony**

Discussion deferred to next meeting

10. **Consideration for electric car-share scheme**

An electric car sharing scheme is being proposed in Faversham. DPC felt it was unable to comment or discuss until further information was available

11. **Fly-tipping in the village**

DPC clerk has written to Swale BC regarding their policy not to look through rubbish that has been fly tipped due to a risk of Covid 19 infection. DPC believes the risk of infection is negligible and we understand this policy is to be reviewed by SBC very soon.

JCL is to look into signs that might discourage fly tipping on rural lanes. JT proposed, NS seconded and a budget of £200 was agreed unanimously for purchase of the signs in the first instance. **ACTION JCL**

12. **Village sign**

The village sign has been in place over 5 years and is deteriorating. DPC discussed a replacement. JT had obtained quotes to replace on a like-for-like basis but it was agreed that it would be preferable to replace with something more durable and with a better design in due course, with funds being allocated in the next budget.

13. **Matters not on Agenda (for information only)**

14. **Meeting closed and private meeting held to review councillor vacancy position and arrangements for previous clerk**

The Chair closed the meeting at 9.20pm

Date of next meeting:

Planning committee:

6 September 2020

Full Council:

20 September 2020

Cllr Coleman (on behalf of Clerk for Dunkirk Parish Council)

Signed

Chairman

Date

20/9/21