

# Dunkirk Parish Council - Planning Committee Meeting

Minutes of Planning Committee Meeting held at 7.30pm on 7 March 2022 at Dunkirk Village Hall.

**Present:** Parish Councillors: Jeff Tuff (JT) Chair of Planning Committee, Kevin Kemp (KK) Chair of Parish Council, Nicola Smith (NS), Daniel Brice (DB) and Jason Clifford (JCL) and Matthew Bullen (MB) clerk to Dunkirk Parish Council

**Declaration:** Any Declarations of Interest by members present to be made at the commencement of the meeting - none declared

1. **Apologies for absence** – received from Cllr Julie Coleman. JT joined the meeting from item 2 b) onwards and the meeting was chaired by KK

## 2. Planning

### a) Received decisions:

- i. **22/500004/FULL** | Conversion of attached garage into a office and utility room. | 29 Berkeley Close Dunkirk Faversham Kent ME13 9TR **APPROVED**
- ii. **21/506764/FULL** | The inclusion of new horizontal cladding to all elevations of the property, new sliding doors to the front and rear, a new balcony area to the front, a minor adjustment to the position of a side window, and the introduction of a replacement flat roof and glazed roof lantern to the rear. | Courtenay Lodge Stoney Road Dunkirk Faversham Kent ME13 9TN **GRANTED**
- iii. **21/506849/LDCEX** | Lawful Development Certificate (Existing) for erection of a rear infill extension. | 2 Bradbourne Cottages Denstroude Lane Dunkirk Canterbury Kent CT2 9LA **APPROVED**

### b) Consider applications:

**22/500700/AGRIC** | Prior notification for erection of 1no. steel framed agricultural building for storage of equipment for forestry purposes. For its prior approval to: - Siting, design and external appearance. | Land At Brotherhood Wood & Poundfall Wood Off A2 Gate Hill Dunkirk Kent **ME13 9LN**

Members agreed unanimously to offer no objection to the application subject to the following:

1. A) that access to and from the site for all vehicles, not just contractors, is in accordance with point xi) of the Design & Access (Planning) Statement, as submitted with this application, only  
B) that Kent County Council are consulted as to the appropriateness of this access point, given it adjoins a slip road where vehicles have exited a dual carriageway at speed and to ensure that vehicles leaving the site itself cannot join the A2 Westbound carriageway directly in an unsafe fashion
2. That the terms of the licence granted by the Forestry Commission are strictly observed and are made as a condition of this application
3. No burning is undertaken on site and that all brush either be retained on site or chipped

## 3. Review of grass cutting and maintenance contract specifications for tender process

Members agreed to defer the matter to the next Full Council meeting and in the interim for the clerk to write to the existing contractors to outline likely timeframe and requirements for the tender process and then publish information on website/ Facebook page **ACTION MB**

KK to provide clerk with details of another contractor who may also wish to quote for the works **ACTION KK**

## 4. Review of Current arrangements for Queen's Jubilee Celebrations including proposal to close the road outside the Village Hall for the duration of the beacon-lighting ceremony

Members agreed that the Council would not pursue the possibility closing the road outside the Village Hall and that any potential beacon-lighting ceremony would take place in the vicinity of the playing field instead.

JCL to investigate the possibility of the beacons being lit from a nearby vantage point to the playing field **ACTION JCL**

Members asked the clerk to write to the Village Hall Committee to establish their plans for the Jubilee weekend **ACTION MB**

NS advised that a working group consisting of some members of Boughton and Dunkirk Parish Councils plus others had arranged for another meeting to discuss plans for the Jubilee weekend at the Queen's Head public house on 29 March 2022 at 7.30pm ACTION MB to put notice on website/ Facebook page

DB to obtain formal quotation for the manufacture of a bespoke beacon for members to consider at next Full Council meeting ACTION DB

JCL and MB to look into possibility of obtaining alternative quotations for the same ACTION JCL and MB

**5. Matters not on Agenda (for information only)**

DB advised that the reflective bollards on Dawes Road have been damaged and will provide more details for clerk to report to KCC – ACTION DB and then MB

Following on from previous Full Council meeting, JCL offered to obtain legal opinion on deeds to playing field for members to review at future meeting ACTION JCL

KK advised that he had been chased for payment for the cleaning of the memorial, which had been submitted to the Council towards the end of 2021 but not yet settled. KK presented a copy of this invoice which totalled £42 and requested pre-authorisation of this prior to this being included in the Finance Report at the next Full Council meeting – members agreed unanimously to authorise this payment. ACTION MB to include in March 2022 Finance Report as well as an item to the agenda to review arrangements to restore the memorial

KK advised that he had contacted National Highways to enquire on how residents should report faults, including potholes on major roads such as the A2. Any faults can be reported to their hotline on 0300 123 5000.

The meeting was closed at 9.10pm

Date of next meetings:	Full Council:	21 March 2022
	Planning Committee:	4 April 2022

Matthew Bullen,  
Clerk to Dunkirk Parish Council

Signed .....  
Chair of Planning Committee

Date ..... 29-03-2022 .....

**PLEASE VISIT OUR NEW WEBSITE FOR ALL THE LATEST NEWS IN AND AROUND THE VILLAGE:**

**[www.dunkirkpc.org.uk](http://www.dunkirkpc.org.uk)**